

OFFICERS

Carl Ribaldo, President
Shelly Thomsen, Vice President
Harold Singer, Treasurer

DIRECTORS

Martin Goldberg
Jason Burke

TAHOE RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING
Tuesday, June 9, 2020
Location: Teleconference – See Below
South Lake Tahoe, CA 96150
10:00 AM – 1:00 PM

AGENDA

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:

Based on the mandates by the Governor in Executive Order N-33-20 and the County Public Health Officer to shelter in place and the guidance from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices are not open to the public at this time. (See the District's Promulgation of Rules and Orders)
- The meeting will be conducted via teleconference using Zoom. (See Executive Order N-29-20)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE THE MEETING

Telephone: Listen to the meeting live by calling Zoom at (669) 900-6833 or (346) 248-7799. Enter the Meeting ID# 993-703-0547 followed by the pound (#) key. More phone numbers can be found on Zoom's website at <https://zoom.us/j/9937030547> if the line is busy. Enter Password (if required): 749701

Computer: Watch the live streaming of the meeting from a computer by navigating to <https://us04web.zoom.us/j/9937030547> using a computer with internet access that meets Zoom's system requirements (see <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>). Enter Password (if required): 749701

Mobile: Log in through the Zoom mobile app on a smartphone and enter Meeting ID# 993-703-0547, Enter Password (if required): 749701.

HOW TO SUBMIT PUBLIC COMMENTS:

Before the Meeting: Please email your comments to admin@tahoercd.org, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed five minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before 5:00 PM on the day before the meeting will be held, will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Board at the meeting. Comments received after this time will be treated as contemporaneous (Telephonic / Electronic Comments).

Telephonic / Electronic Comments: During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for submission. A short recess (generally less than 10 minutes) will take place during the time public comment is open to allow the comments to be collected. Please email your comments to admin@tahoercd.org, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. Once the public comment period is closed, all comments timely received will be read aloud by staff. Comments received after the close of the public comment period will be added to the official record after the meeting.

ACCESSIBILITY INFORMATION:

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Nicole Cartwright, Executive Director, at least 48 hours before the meeting at (530) 543-1501 ext. 111 or ncartwright@tahoercd.org. Advanced notification will enable the District to swiftly resolve such requests to ensure accessibility.

PUBLIC RECORDS

Public Records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time they are distributed to all or a majority of the members of the Board. The documents will be made available on the Tahoe RCD Website: www.tahoercd.org.

Agenda Posted: TRCD Administrative Office and www.tahoercd.org

AGENDA

	<u>RECOMMENDATION</u>	<u>PAGE</u>
I. CALL TO ORDER		
II. DIRECTORS' ROLL CALL		
III. COMMUNICATIONS FROM AUDIENCE		
This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act. Each member of the public who has submitted a comment shall be allotted five minutes.		
IV. CHANGES OR ADDITIONS TO THE AGENDA		
V. APPROVAL OF THE AGENDA	Action/Approve	
VI. FINANCIALS		
1. Financials through April 2020	Action/Approve	1-5
2. Invoice Transmittals	Action/Approve	6-12
• Accounts Payable 5/12/20 5/18/20 5/26/20		
• Partners Payable 5/4/20		

5/12/20

5/26/20

- US Bank
5/4/20

VII. NRCS (Bulleted items will be discussed however no action will be taken)

- | | | |
|-------------------|-----------------|---|
| 1. General Update | Discussion Only | - |
|-------------------|-----------------|---|

VIII. CONSENT AGENDA

- | | | |
|---------------------------------------|----------------|-------|
| 1. May 12, 2020 Board Meeting Minutes | Action/Approve | 13-15 |
|---------------------------------------|----------------|-------|

IX. CONSENT FORWARD

X. REPORTS (Bulleted items will be discussed however no action will be taken)

- | | | |
|--|-----------------|-------|
| 1. Executive Director May 2020
Activity Report – Nicole Cartwright | Discussion Only | 16-17 |
| 2. Program Manager May 2020
Activity Report – Nicole Shaw <ul style="list-style-type: none">• Tahoe Network virtual events – community engagement and outreach | Discussion Only | 18-19 |
| 3. Program Manager May 2020
Activity Report – Andrea Buxton <ul style="list-style-type: none">• Pavement improvement planning study proposal update• Recommended next steps for the expanded stormwater resource plan (ESRP) | Discussion Only | 20-21 |
| 4. Program Manager May 2020
Activity Report – Chris Kilian <ul style="list-style-type: none">• Watercraft inspection stations limited operations beginning in June | Discussion Only | 22-23 |
| 5. Program Manager May 2020
Activity Report – Andrew Schurr <ul style="list-style-type: none">• Continuation of Johnson Meadow management operations under COVID-19• Transition of in person to digital outreach for Johnson Meadow Restoration Phase 1 Planning | Discussion Only | 24 |

XI. NEW BUSINESS

- | | | |
|---|----------------|-------|
| 1. California Special District Association (CSDA) Special Districts Provide Essential Services Act Support Request and General Update | Action/Approve | 25 |
| 2. Tahoe RCD FY 20/21 Annual Budget | Action/Approve | 26-48 |

XII. OLD BUSINESS

None

XIII. CLOSING STATEMENTS (Statements from the Board and Staff no discussion is permitted)

XIV. ADJOURNMENT

Tahoe Resource Conservation District

Balance Sheet

As of April 30, 2020

	Apr 30, 20
ASSETS	
Current Assets	
Checking/Savings	
0101 · EDC	71,264.77
0102 · Petty Cash	250.00
0103 · JPMorgan Chase	1,108,543.80
Total Checking/Savings	1,180,058.57
Accounts Receivable	
1000 · Accounts Receivable	518,993.03
Total Accounts Receivable	518,993.03
Other Current Assets	
0142 · Prepaid Health Insurance	56,072.01
0144 · Prepaid Rent	1,291.50
0150 · Prepaid Workers Comp	-31,292.02
1001 · Retention Receivable	25,286.36
1002 · Other Receivables	-1,507.00
12000 · Undeposited Funds	135,149.11
Total Other Current Assets	184,999.96
Total Current Assets	1,884,051.56
Fixed Assets	
0160 · Fixed Assets - Equipment	15,405.00
0162 · Fixed Assets - Computers	46,715.00
0163 · Accrued Depreciation	-95,672.00
0164 · Fixed Assets - Furniture	26,922.00
0166 · Fixed Assets - Autos	54,711.00
0167 · Leasehold Improvement	15,260.00
Total Fixed Assets	63,341.00
TOTAL ASSETS	1,947,392.56
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
0202 · Accounts Payable	5,783.97
0203 · Partners Payable	360,774.15
0214 · Sales Tax Payable	829.03
Total Accounts Payable	367,387.15
Credit Cards	
0204 · US Bank Credit Card	7,804.13
Total Credit Cards	7,804.13
Other Current Liabilities	
0159 · Comp Abs Liability	51,552.48
0213 · Unearned Revenue - Advances	57,375.24
0217 · Unearned Revenue- 120 Days	-1,445.84
0219 · Partners Retentions Payable	47,847.69
0221 · Deferred Revenue - Retention	25,286.36
Total Other Current Liabilities	180,615.93
Total Current Liabilities	555,807.21
Total Liabilities	555,807.21
Equity	
0340 · Capital Assets	63,341.00
0350 · Fund Balance	858,794.58
0360 · Previous Year's Adjustment	-1,960,238.58

11:58 AM

06/04/20

Accrual Basis

Tahoe Resource Conservation District

Balance Sheet

As of April 30, 2020

	Apr 30, 20
32000 · Retained Earnings	2,675,500.89
Net Income	-245,812.54
Total Equity	1,391,585.35
TOTAL LIABILITIES & EQUITY	1,947,392.56

Tahoe Resource Conservation District

Profit & Loss

April 2020

	Apr 20	Jul '19 - Apr 20
Ordinary Income/Expense		
Income		
1100 · EDC Property Tax;Current Secure	39,153.45	89,311.72
1160 · Placer County Taxes	0.00	1,420.11
1170 · Placer County Property Tax	0.00	42,717.52
1177 · EDC Interest Earnings	0.00	9,581.98
1178 · US Bank Credit Incentive	0.00	2,060.99
1200 · Grant Revenues		
1200.75 · CTC SRP 16	0.00	24,942.90
1200.76 · NDSL AIS-16 Grant Revenue	0.00	5,738.30
1200.83 · CTC AIS 16	0.00	112,084.69
1200.84 · PROP 84 R3	0.00	192,751.25
1200.86 · STPUD P84 R3	0.00	96,198.62
1200.87 · SWRCB SWP	0.00	2,181.82
1200.88 · SNPLMA Fire	0.00	526,996.26
1200.92 · Placer SWP 17	0.00	23,831.29
1200.93 · EDC SWP 17	0.00	13,632.85
Total 1200 · Grant Revenues	0.00	998,357.98
1201 · Grant Revenues - 2		
1201.03 · NRCS 004	0.00	4,680.96
1201.07 · EPCCHOA	0.00	1,983.89
1201.08 · NDSL AIS 18	0.00	8,272.80
1201.09 · NRCS 040	0.00	7,266.86
1201.11 · CTCJPA-18-301	0.00	19,938.60
1201.12 · CTCJPA-18-001	0.00	4,164.87
1201.14 · CTC Polaris 18	0.00	59,254.61
1201.16 · CTC AIS EM 17	0.00	13,371.70
1201.17 · CTC Monitoring 18	7,766.04	8,361.15
1201.18 · EDC EC 18	0.00	106,972.85
1201.19 · CTC AIS Collab	0.00	286,672.42
1201.24 · Douglas SWP 19	0.00	8,119.61
1201.25 · Washoe SWP 19	0.00	13,642.26
1201.26 · CSLT SWP 19	0.00	18,680.54
1201.27 · NDOT SWP 19	0.00	23,917.56
1201.28 · NDOT SR431	0.00	6,072.67
1201.29 · TRPA 19	0.00	485,063.62
1201.31 · BOR JM	0.00	119,955.49
1201.33 · NDSL AIS 19	0.00	4,841.04
1201.34 · CTCJPA-19-301	0.00	76,499.06
1201.35 · CTCJPA-19-001-0140	0.00	1,408.20
1201.36 · CTC RR 19	0.00	14,201.62
1201.37 · Calfire HRREV 19	0.00	4,145.70
1201.38 · CTC JPA 19-001	0.00	135,504.06
1201.39 · Calfire PAP 19	0.00	10,266.11
1201.40 · CALTRANS SWP 19	0.00	20,210.09
1201.41 · TRPA NDSL 19 M	0.00	8,746.37
1201.42 · TRPA 20	0.00	131,723.17
1201.43 · Douglas SWP 20	0.00	5,095.05
1201.44 · CSLT SWP 20	0.00	5,150.73
1201 · Grant Revenues - 2 - Other	-154.83	23,544.50
Total 1201 · Grant Revenues - 2	7,611.21	1,637,728.16
1250 · Contributions	0.00	271.00
1500 · Administration Income		
1500.26 · NDSL AIS-16	0.00	286.92
1500.27 · CTC SRP 16	0.00	944.11
1500.34 · CTC AIS 16	0.00	8,678.26
1500.35 · CTC UVL	0.00	2,530.21
1500.37 · Placer SWP 17	0.00	3,574.69
1500.38 · EDC SWP 17	0.00	13,762.07
1500.47 · NDSL AIS 18	0.00	413.64
1500.49 · CTCJPA-18-301	0.00	2,273.76
1500.50 · CTCJPA-18-001	0.00	624.73
1500.52 · CTC Polaris 18	0.00	1,477.26

Tahoe Resource Conservation District

Profit & Loss

06/04/20

April 2020

Accrual Basis

	Apr 20	Jul '19 - Apr 20
1500.53 · CTC AIS EM 17	0.00	1,337.18
1500.54 · CTC Monitoring 18	423.70	507.82
1500.55 · EDC EC 18	0.00	4,529.58
1500.58 · Douglas SWP 19	0.00	13,427.04
1500.59 · Washoe SWP 19	0.00	13,763.72
1500.60 · CSLT SWP 19	0.00	2,802.08
1500.61 · NDOT SWP 19	0.00	3,587.63
1500.62 · NDOT SR431	0.00	406.28
1500.64 · CTCJPA-19-301	0.00	11,407.59
1500.65 · CTCJPA-19-001-0140	0.00	211.23
1500.66 · NDSL AIS 19	0.00	242.06
1500.67 · CTC RR 19	0.00	1,703.31
1500.68 · CTCJPA 19-001	0.00	20,286.32
1500.69 · TRPA CALFIRE 19	0.00	2,369.94
1500.70 · BOR JM	0.00	7,127.44
1500.71 · Calfire HRREV 19	0.00	497.49
1500.72 · Calfire PAP 19	0.00	1,231.93
1500.73 · CALTRANS SWP 19	0.00	3,031.51
1500.74 · Douglas SWP 20	0.00	764.26
1500.75 · CSLT SWP 20	0.00	772.61
1500 · Administration Income - Other	0.00	3,292.39
Total 1500 · Administration Income	423.70	127,865.06
1600 · CTCJPA Vehicle Maintenance	0.00	1,343.14
Total Income	47,188.36	2,910,657.66
Gross Profit	47,188.36	2,910,657.66
Expense		
3000 · Gross Wages	0.00	1,111,233.40
3020 · Retirement Expense		
3020.1 · CalPERS Unfunded Liability	0.00	22,740.00
3020 · Retirement Expense - Other	18,064.64	92,274.04
Total 3020 · Retirement Expense	18,064.64	115,014.04
3021 · OASDI Expense	0.00	68,174.27
3022 · Medicare Expense	0.00	15,762.15
3023 · Employee CalPERS	0.00	-17,310.84
3024 · CA SDI Employer	0.00	1,490.87
3025 · Employee Nationwide	2,900.88	1,450.44
3040 · Employer Health Insurance	0.00	71,361.46
3041 · SUI	0.00	17,187.01
3042 · Employee Health	0.00	-11,366.83
3050 · Comp Abs Expense	0.00	51,486.69
3060 · Workers Compensation	0.00	57,832.92
3080 · Employee Benefits - Travel	0.00	4,375.00
3090 · Paychex Expense	0.00	1,253.70
4010 · Advertisement	0.00	9,239.17
4040 · Telephone	1,149.75	11,029.12
4060 · Meeting Expense	0.00	1,167.05
4085 · Refuse Disposal	0.00	7.05
4100 · Insurance	0.00	25,311.31
4140 · Equipment Maintenance	6,161.65	10,815.69
4161 · Vehicle Maintenance	0.00	3,666.28
4220 · Membership / Dues	0.00	10,665.51
4250 · Licenses and Permits	2,577.75	14,609.25
4260 · Office Expense	333.06	6,068.19
4261 · Postage	121.60	681.25
4262 · Software Expense	64.98	799.79
4266 · Printing	3,247.59	9,864.46
4300 · Professional Fees		
4300.04 · GriffinSystems, Inc.	125.00	1,218.75
4300.10 · Tahoe Marine & Excavating	0.00	6,040.00
4300.11 · Platinum Advisors, LLC	500.00	5,500.00
4300.14 · Cody's Tree Service	1,800.00	1,800.00

Tahoe Resource Conservation District

Profit & Loss

April 2020

	Apr 20	Jul '19 - Apr 20
4300.17 · Platinum Consulting Group	0.00	10,393.75
4300.18 · Eide Bailly	177.55	406.75
Total 4300 · Professional Fees	2,602.55	25,359.25
4305 · Audit Fees	0.00	17,600.00
4313 · Legal Services	1,550.00	4,106.12
4420 · Rents & Leases; Equipment	789.06	4,669.73
4440 · Rent; Building	4,709.60	51,809.14
4462 · Computer Equipment	0.00	2,526.27
4500 · Project / Grant Supplies	19,588.62	150,915.16
4501 · Contract Project		
4501.03 · Hauge Brueck Associates	8,658.00	127,327.15
4501.06 · TCPUD	0.00	3,013.35
4501.14 · Sierra Nevada Alliance	0.00	13,750.00
4501.19 · Truckee Rvr Watershed Council	0.00	50,981.60
4501.20 · UC Davis	0.00	60,067.33
4501.21 · UNR	0.00	73,843.14
4501.29 · STPUD	0.00	109,924.93
4501.30 · Nevada Tahoe Conservation Dist	0.00	1,797.07
4501.31 · Strassenburgh/High Sierra Water	0.00	4,859.31
4501.35 · Marine Taxonomic Serv (MTS)	0.00	135,186.25
4501.37 · North Tahoe FD	0.00	133,283.57
4501.38 · North Lake Tahoe FPD	0.00	141,001.01
4501.39 · Balance Hydrologics	0.00	59,223.68
4501.4 · Clean Tahoe Program	0.00	5,374.65
4501.40 · Tahoe Douglas FPD	0.00	33,349.65
4501.41 · American Rivers	0.00	8,573.52
4501.42 · Alpine Watershed Group	0.00	13,278.99
4501.46 · Brontosaurus LLC	0.00	7,020.00
4501.48 · SDBX	100.00	2,122.50
4501.49 · Geosyntec Consultants, Inc.	0.00	13,414.50
4501.5 · DRI	0.00	15,216.21
4501.50 · CA State Parks & Recreation	0.00	18,677.40
4501.51 · Zephyr Collaboration, LLC	0.00	9,663.80
4501.91 · Ascent Environmental	0.00	211,197.07
4501.93 · Turner & Associates	0.00	392.00
4501.97 · Environmental Incentives	0.00	17,411.15
4501 · Contract Project - Other	0.00	3,612.80
Total 4501 · Contract Project	8,758.00	1,273,562.63
4502 · Education and Outreach	0.00	2,532.47
4503 · Staff Development	0.00	3,339.57
4540 · Professional Development	0.00	1,800.00
4600 · Transportation / Travel	0.00	1,506.75
4602 · Mileage	0.00	2,507.48
4606 · Fuel Expense	341.55	7,842.80
4607 · Fines Fees and Penalties	0.00	820.75
6040 · ULM Capital Outlay	490.34	8,666.06
6600 · ULM Support	575.12	4,845.93
6610 · CTCJPA Vehicle Mainten	0.00	136.19
6920 · Bank Charges	0.00	55.50
Total Expense	74,026.74	3,156,470.20
Net Ordinary Income	-26,838.38	-245,812.54
Net Income	-26,838.38	-245,812.54

Tahoe RCD Transmittal Request

Date:	5/12/2020		Document Total:		\$	17,274.52
Prepared By:	Sarah Bauwens					
Contact Phone:	530-543-1501 ext.106					

I HEREBY CERTIFY THAT THE INVOICE(S) LISTED BELOW WERE NECESSARY FOR USE BY THE DISTRICT AND HAVE BEEN DELIVERED OR PERFORMED AND THAT NO PRIOR CLAIM HAS BEEN PRESENTED FOR SAID ARTICLES OR SERVICES:

Authorizing Signatures:

Mr. CA

Harold S.

5/14/2020

[illegible]

Tahoe RCD Transmittal Request

Date:	5/18/2020		Document Total:		\$	3,939.94
Prepared By:	Sarah Bauwens					
Contact Phone:	530-543-1501 ext.106					

I HEREBY CERTIFY THAT THE INVOICE(S) LISTED BELOW WERE NECESSARY FOR USE BY THE DISTRICT AND HAVE BEEN DELIVERED OR PERFORMED AND THAT NO PRIOR CLAIM HAS BEEN PRESENTED FOR SAID ARTICLES OR SERVICES:

Authorizing Signatures:

Mr. C. Harold Low 5/21/2020

[illegible]

Tahoe RCD Transmittal Request

Date:	5/4/20/2020 - Credit Card		Document Total:	
Prepared By:	Sarah Bauwens		\$	3,400.47
Contact Phone:	530-543-1501 ext.106			

I HEREBY CERTIFY THAT THE INVOICE(S) LISTED BELOW WERE NECESSARY FOR USE BY THE DISTRICT AND HAVE BEEN DELIVERED OR PERFORMED AND THAT NO PRIOR CLAIM HAS BEEN PRESENTED FOR SAID ARTICLES OR SERVICES:

Authorizing Signatures:

es: Mr. C. A. Harold Jones 5/14/2020

[illegible]

Tahoe Resource Conservation District

Board Meeting Minutes

Tuesday May 12, 2020

Attendees:

District Directors: Carl Ribaudo, President
Shelly Thomsen, Vice President
Harold Singer, Treasurer
Martin Goldberg
Jason Burke

District Staff: Nicole Cartwright, Executive Director
Mollie Hurt, Director of Programs
Tori Walton, Director of Finance and Administration
Meg Peart, Human Resources/Grant Manager
Andrea Buxton, Program Manager
Chris Kilian, Program Manager
Andrew Schurr, Program Manager
Nicole Shaw, Program Manager

Guests: Livy Coe, NRCS
Danny Marquis, NRCS

I. Call to Order

President Ribaudo called the meeting to order at 10:00 a.m. The meeting was held via Zoom Teleconference.

II. Directors' Roll Call

Present: President Ribaudo, Vice President Thomsen, Vice President Singer, & Director Goldberg.
Absent: Director Burke
**Director Burke joined at 10:12am*

III. Changes or Additions to the Agenda

None

IV. Approval of the Agenda

Motion by Treasurer Singer, Seconded by Vice President Thomsen; President Ribaudo, Vice President Thomsen, Treasurer Singer & Director Goldberg, voted yes, for approval of the agenda.

XI. Financials

1. Financials through March 2020

Motion by Vice President Thomsen, seconded by Treasurer Singer; President Ribaudo, Vice President Thomsen, Treasurer Singer, & Director Goldberg, voted yes, for approval of the financials through March 2020.

2. Invoice Transmittals

Motion by Director Goldberg seconded by Vice President Thomsen; President Ribaud, Vice President Thomsen, Treasurer Singer, & Director Goldberg, voted yes, for approval of the invoice transmittals.

3. Financial Summary

Discussion only

XII. NRCS

None

XIII. Consent Agenda

Motion by Treasurer Singer, seconded by Director Goldberg; President Ribaud, Vice President Thomsen, Treasurer Singer, & Director Goldberg, voted yes, to approve the consent agenda.

XIV. Consent Forward

XIV. Reports

- | | |
|---|-------------------------------------|
| 1. Executive Director April 2020
None | Activity Report – Nicole Cartwright |
| 2. Program Manager April 2020
None | Activity Report – Nicole Shaw |
| 3. Program Manager April 2020
None | Activity Report – Andrea Buxton |
| 4. Program Manager April 2020
None | Activity Report – Chris Kilian |
| 5. Program Manager April 2020
None | Activity Report – Andrew Schurr |

XIV. New Business

1. Tahoe RCD COVID-19 Response

Discussion Only

XIV. Old Business

None

XIV. Closing Statements

- Director Burke stated that while there is a lot of uncertainty with grant funding, Prop 1 funding is still being dispersed and there is potential for Prop 68 funding with more in the pipeline.
- Vice President Thomsen noted that this is the time to identify our efficiencies and inefficiencies as a district.
- Director Goldberg and Treasurer Singer stated that the health and safety of our employees is the number one priority at this time.

- President Ribaldo stated that the Covid situation could be perceived as either threatening or opportunistic and hopes District staff looks at the situation as an opportunistic one. President Ribaldo added that technology might improve District efficiencies.

XIV. Adjournment

Motion by Vice President Thomsen, seconded by Director Burke; President Ribaldo, Vice President Thomsen, Treasurer Singer, Director Goldberg and Director Burke, voted to adjourn at approximately 11:00 a.m.

Carl Ribaldo, President

Tori Walton, Executive Assistant



Date: June 3, 2020

To: Tahoe RCD Board of Directors

From: Nicole Cartwright, Executive Director

May 2020 Staff Report

Recommendation:

It is recommended the Board read and file this staff report.

COVID-19 Response and Organizational Update

Tahoe RCD continues to respond, plan, and react to the constant changes related to the COVID-19 pandemic. Tahoe RCD office remained closed throughout May and staff continued to telework while conducting some field activities. Our travel clearance letter for staff conducting "essential services" was modified to allow contractors to conduct monitoring work. Staff continued weekly all staff "Coffee Chat" virtual meetings to provide updates, share program information and just be together socially by sharing favorite new show or where you want to travel next.

The Governor announced that the state moved to Stage 2 which gradually reopens some lower risk workplaces including some retail, manufacturing, and logistics businesses. Businesses and employers in those sectors were able to reopen Friday May 8th. Staff compiled COVID-19 Cleaning, Disinfecting and Social Distancing Protocols for Tahoe RCD using guidance from state, local and national public health officials (sent to the Board on 5/26). Personal protective equipment has been purchased for the office including gloves, reusable masks, hand sanitizer, and a remote thermometer. Safety signage has been posted on all entrances into our office. As staff start to return, we will modify the protocols as necessary to accommodate the protocols in actual practice. Staff have been asked to have safety at the forefront, but also move through this challenging time with compassion and support for their colleagues, themselves and the community. This is the first time any of us have navigated a pandemic like this and we can only assist one another with kindness and empathy. Staff will still be able to telework through Stage 3 and possibly Stage 4 depending on direction from public health officials and when schools re-open. Teleworking is and will remain an option for staff after Stage 4 through supervisor approval of an alternate workweek schedule.

Tahoe Conservation Partnership/Joint Powers Agreement

Tahoe RCD and the California Tahoe Conservancy have been meeting regularly to discuss the potential scenarios and contingency plans for the 2020 field season. On May 14th we decided to hire on a reduced workforce to safely accommodate social distancing, transportation limitations and priority project. The full forestry crew (5) and a reduced land management crew (2) started on June 1st. On June 18th Tahoe RCD and the Conservancy will discuss the potential to hire additional land management crew members and the restoration crew.

Special Projects

Polaris Creek Feasibility Study Project

The consultants are working on processing the final report and incorporating final comments from the Advisory Group.

Outreach and Partnership Development with Public and Private Partners

Here is a summary of interactions with partners and working groups in *May*:

- Met with Meghan Kelley, NTCD, to discuss potential partnership opportunities, sharing personnel for project implementation and future funding needs.
- Attended the Tahoe Chambers webinar on Economy & COVID by Dr. Christopher Thornberg, Founding Partner of Beacon Economics, LLC.

Funding

Secured

None at this time

Submitted/In Progress

Stimulus drill projects to California Tahoe Conservancy – included JM design, Polaris Creek planning, AIS prevention and control, stormwater infrastructure maintenance program, pavement condition continuation, land management needs for JM, forest management plan for JM, invasive fish control

Partnerships/Collaborations

California Tahoe Alliance – Conversations continue on strategy based on budget restrictions and other COVID-19 related priorities and evolving realities. The Legislature returned May 4th. The Alliance submitted a support letter for Assemblyman Garcia's AB 3256, which is the Economic Recovery, Wildfire Prevention, Safe Drinking Water, Drought Preparation and Flood Protection Bond Act. This bill is expected to be added to the June 3rd hearing agenda. The Alliance continues to watch SB 1348 (Stern) and AB 2621 (Mullin). The Alliance is working on a priority list for EIP and potential stimulus funding from State (overlap with Conservancy) and Federal funding.

California Association of RCD – CARCD community has been extremely supportive and useful community to share ideas and get answers during the COVID-19 response. The CARCD board president has been hosting weekly calls as an open space for DM/ED's to gather and share. Staff attended the fifth of six-monthly interactive webinars on Diversity, Equity and Inclusion hosted by CARCD and led by the Center for Diversity and the Environment specifically tailored for California RCD District Managers. CARCD held a grant collaboration meeting to discuss grant opportunities and how to leverage the association and each other on potential applications.

Financial Implications: None at this time

Attachments: None at this time



Date: June 3, 2020

To: Tahoe RCD Board of Directors

From: Nicole Shaw – Landscape Conservation Program Manager

May 2020 Staff Report

Recommendation:

It is recommended the Board read and file this staff report.

Programs and Projects

Landscape Conservation

Tahoe Network of Fire Adapted Communities

FAC program staff facilitated work plan meetings with North Tahoe and North Lake Tahoe fire districts to document any changes for the 2020 season and discuss roles and responsibilities. An additional work plan meeting was held with south shore partners and the North Tahoe FPD and North Lake Tahoe FPD staff who are providing services in the south shore in 2020 to accomplish the same and secure the necessary Memorandums of Understanding to work in each other's districts. Defensible space inspections and curbside chipping are available in some areas already and will be available Basin-wide by June 15th. Community work days will be offered in all fire districts in 2020 and run by either the Tahoe Douglas FPD or North Lake Tahoe FPD fuels reduction crews. 2020 Target Hazard Areas where community assistance will be available have been identified by all fire districts and will be posted to the map here: <https://www.tahoelivingwithfire.com/get-involved/>. Program staff will have the opportunity to present to the basin-wide 2020 seasonal defensible space inspectors at their TRPA tree removal permit and PRC 4291 training on June 9th, to support opportunities to connect residents to the Tahoe Network for neighborhood scale wildfire preparedness.

FAC program staff are planning for virtual community outreach and engagement events, kicking off with a Tahoe Fund-sponsored free screening of the documentary, *Wilder Than Wild*, hosted by the Tahoe Art Haus and Cinema next week with a virtual Q&A with Chief Schwartz (North Tahoe FPD), Forest Schafer (California Tahoe Conservancy), and the film maker on June 11th at 5pm. Other virtual events being planned include a Neighborhood Leader Meet and Greet, Tahoe Network of Fire Adapted Communities Info Workshop (who are we, what do we do, how to get involved), and the *Tahoe Home Retrofit Guide* Workshop for the public, tentatively scheduled for July 28th.

Staff have initiated 2020 contracts with print, online, radio, and television media outlets to run the Fire Public Information Team's wildfire prevention and preparedness campaign. In addition to ads developed

in 2019, this year the campaign will include Take Care wildfire preparedness ads developed with Tahoe Fund.

Financial Implications: none

Attachments: none



Date: June 9, 2020

To: Tahoe RCD Board of Directors

From: Andrea Buxton – Stormwater Program Manager

May 2020 Staff Report - Stormwater

Recommendation:

It is recommended the Board read and file this staff report.

Stormwater Monitoring

The spring season ended May 31, 2020 and was the busiest season for stormwater monitoring this water year. 32 sampling events over 12 precipitation events occurred. All sites except Lakeshore and Pasadena were sampled at least once. Lakeshore and Pasadena did not flow sufficiently for sampling. General tasks such as data entry, management and preliminary QAQC continues as usual.

Management staff received a memo from the 7 implementing jurisdictions (Implementers' Monitoring Program or IMP) that provide funding for the stormwater program. They were asking for clarification on certain programmatic concerns such as the budget, invoicing, the efficacy of the data management system, and the number of sites that are monitored. A response to the memo was issued and we are looking forward to working through their concerns smoothly. A meeting to discuss this will occur in June.

On May 21, 2020 staff gave an hour-long webinar to the National Association of Conservation Districts on stormwater monitoring, management, and agency collaboration in the Tahoe Basin. There were approximately 50 participants and exceptional engagement during the question and answer period. The link to the presentation replay is: www.nacdnet.org/general-resources/webinars/.

Pavement Improvement Planning Proposal

A revised pavement proposal was submitted to CTC on May 29, 2020 and was well received. CTC had reserved a space in their budget to fund the project so we are hopeful that we will be awarded the funding after the review process.

Water Conservation

Analysis of 10 years' worth of water consumption data from the North Tahoe PUD has begun. Staff will be identifying the top 200 water consumers for single-family residential, multi-family residential, and commercial properties during the summer season, and the second homeowners that consume no water during the winter season. The top 200 in each category will receive letters urging them to participate in a program to install smart water meters, and the homeowners that don't use their homes in the winter will receive letters encouraging them to winterize their homes for maximum energy efficiency.

Staff is still waiting to receive data from STPUD for CSLT public parcel consumption so that efficiency can be calculated before and after installation of smart meters last summer.

Wildlife Crews

The stormwater program manager is slowly taking over management of the wildlife crews. This is in an effort to fill funding gaps but also to begin development of a technical services program. Wildlife surveys have begun and are quickly ramping up for the summer season.

Stormwater Resource Plan

The final Enhanced Stormwater Resource Plan (ESRP) was submitted to the CTC on May 19, 2020. It outlined the need for improved project and program assessment protocols and recommended the use of results chains and revised performance measures (PMs). Next steps may include working with EIP working groups to inform them of the suggested process, help them develop results chains and appropriate PMs for their focus areas, and integrate the new process into the EIP Update and eventually into LTInfo.

Financial Implications: none.

Attachments: none.



Date: June 3, 2020

To: Tahoe RCD Board of Directors

From: Chris Kilian - AIS Program Manager

May 2020 Staff Report

Recommendation:

It is recommended the Board read and file this staff report.

Programs and Projects

AIS Prevention

Watercraft Inspection Program (WIP)

Due to health and safety orders from the states of California and Nevada in response to COVID-19, inspections and decontaminations for aquatic invasive species (AIS) were not available at all this month. As state orders across the country were relaxed to allow for more activity, Tahoe RCD prepared for a phased approach to opening the inspection stations. Two inspection stations (Meyers and Truckee) were prepared for minimal staff with the anticipation that all four full-time, year-round site supervisors might return to work in June for limited operational hours. Services were prioritized to align, and encourage compliance with, the current understanding of Health and Safety orders as well as travel restrictions within the basin.

Launch sites and marinas were able to open for previously inspected vessels towards the end of the month which brought even greater pressure from the public to provide inspection services. The program created a comprehensive operational plan for the inspection stations to coincide with that of the District. All appropriate Personal Protective Equipment (PPE) and cleaning supplies were procured to facilitate implementation. Inspections are expected to begin in early June for locals who can verify their vessels are registered in the basin. A reservation system will be employed to limit congregation of public and provide order for the limited staff at each station.

Program staff continue to prepare equipment, permits and processes for the other sites. We anticipate continued restrictions on social distancing to significantly impact the way that operations continue.

The start-date for the Outreach Specialist position continues to be delayed, but is expected to begin in early June to help address the hundreds of emails and phone calls received each day.

Inspections & Decontaminations for May, 2020:

- 0 New Tahoe inspections
- 0 Tahoe Decontaminations (0%)
- 0 inspections at Lake Forest, 0 at Cave Rock

Outreach and Education

- Questions and emails are being answered by RCD staff, as well as Jeff Cowen and Tom Boos at the TRPA. Program staff continue to attend AIS Outreach committee meetings and coordinate summer activities and events.

Additional Group and Partnership Involvement-

Lake Tahoe Aquatic Invasive Species Coordinating Committee: Tahoe RCD attended and contributed to meetings of the AISCC.

Truckee-Tahoe Regional Prevention Program: Due to budgetary concerns, the town of Truckee has officially made the decision not to continue enlisting the program for watercraft inspections at Donner Lake. Instead they have moved to a self-inspection program but will also accept Tahoe inspection seals. Tahoe RCD continues to facilitate to a minimal degree by providing access to previously created materials, providing direction to inquiries from the public, and working to enhance and develop our new relationship. In anticipation of this possibility, the approved budget for 2020 already addresses this outcome. If normal operations continue at the Truckee inspection station, the hours of operation will be reduced to more accurately address the needs for Lake Tahoe visitors only.

AIS Control

Preparation of the draft IS/IEC/EA Environmental Review and Permitting for Lake-wide Aquatic Invasive Plant Control continues. An agency draft document will be circulated in June, with the document and technical reports to be circulated to the public in June-July.

Aquatic invasive plant control work is proceeding this month at infestation sites in California and Nevada. The LTAISCC is prioritizing future control projects for 2021-2025 using the 2019 Action Agenda as a framework to develop and secure funding. https://tahoercd.org/wp-content/uploads/2020/02/TahoeAISActionAgenda_v5.0_2September2019_reducedsize.pdf

COVID-19 Response and Planning: Our contractors are implementing an addendum to their Health and Safety Plan to address protection measures for themselves and the others while they perform aquatic invasive plant control work.

Financial Implications: None at this time

CEQA Implications: None at this time

Attachments: None at this time



Date: June 3, 2020

To: Tahoe RCD Board of Directors

From: Andrew Schurr, Restoration Program Manager

May 2020 Staff Report

Recommendations

It is recommended that the Board read and file this staff report.

Restoration Program

Johnson Meadow Phase 1

Restoration planning is entering its first summer and the public engagement phase. The Project Development Team met via phone, during the monthly planning call in May, to strategize alternatives to public events to conduct outreach and field work plans. The PDT will determine the path forward in June based on state and local guidance. A Johnson Meadow specific e-mail list has been created and contacts are being gathered, and flyers have been posted around the meadow and will be replaced as needed. Despite the Covid-19 crisis Phase 1 planning is on schedule.

Johnson Meadow Operations

Management and operations actions in the meadow have continued while accounting for all safety needs and following State of California and local guidelines. Planning has commenced for potential public events when permitted as well as other management actions including: the resolving of remaining encroachments, management of illegal camping, signage, and access and pathway planning.

Continued Response to Covid-19

The Restoration Program Manager will continue to monitor the situation and direct actions and planning processes as appropriate in accordance with State, local, and district guidance.

Financial Implications: None at this time.

Attachments: None at this time.

CEQA Implications: None at this time.

HR 7073 Background

CSDA is asking special districts to take action and send letters of support to their federal representatives for H.R. 7073 the “Special Districts Provide Essential Services Act”.

This bill is a direct result of special districts’ COVID-19 advocacy. Congressman John Garamendi began collaborating with CSDA on the “Special Districts Provide Services Act” in late April after his constituent special districts reached out with great concerns regarding financial hardships. Now, all special districts are asked to build on this support.

Share with your federal representatives why this bill is important and urge them to support it. A sample template letter (link to letter on Take Action page) for you to send your U.S. House representative, U.S. Senator Dianne Feinstein and U.S. Senator Kamala Harris. Please send via USPS mail. Please also send a digital copy of your letter(s) to advocacy@csla.net. Let me know if you need any assistance with sending your letter.

What the bill does:

- Provides special districts access to the Coronavirus Relief Fund: States would be required to direct 5 percent of future appropriations made under Section 601 of the Social Security Act (established in CARES as the Coronavirus Relief Fund). The state would have 60 days from the time the U.S. Treasury releases the fund to transfer the funds to special districts. The state would grant the funds at its discretion.
 - This 5 percent is not intended to subtract from cities and county’s portion of the funding, but rather 5 percent from the state’s allocation under Section 601.
- Special districts would be determined “eligible issuers” for the Federal Reserve’s Municipal Liquidity Facilities Program.
- “Special District” would be defined. There currently is no federal statute defining the term.
 - The term ‘special district’ means a *political subdivision, formed pursuant to general law or special act of a State, for the purpose of performing one or more governmental or proprietary functions.*”

Please continue this momentum. Signaling this support now will be critical to the bill’s next steps and the intended goal of its inclusion in the next COVID-19 state and local government relief bill.

For all CSDA COVID-19 state and federal advocacy initiatives, [visit the CSDA COVID-19 action page](#).

Thank you,



Date: June 4, 2020

To: Tahoe RCD Board of Directors

From: Nicole Cartwright, Executive Director

Fiscal Year 2020-2021 Budget

Recommendation:

Review and approve the FY 20/21 Budget

Discussion:

Program Managers developed their program budgets and the Executive Director and Director of Finance and Administration completed the budgets for the General Fund and Admin. The annual budget was reviewed by Harold Singer, as a representative of the Finance and Operations Committee on May 28, 2020. A few items of note on the budget, which were discussed with the Finance and Operations Committee:

- This budget shows a \$80,819.89 dollar deficit. There are multiple factors that play into this deficit including:
 - No interest revenue expected for 20/21 now that we do not bank with the County
 - A reduction in grants that allow direct billing for administrative staff and operating costs which increases hours and costs being charged to Admin and General Fund
 - Low admin rates allowed/accepted for all grants, ranging from 5 -15%
 - Must update website to meet State standards for ADA compliance by January 2021. This is budgeted at \$15,000.
 - Payroll has increased with the implementation of the new salary ranges
 - Various increases in operating costs, impacting Admin and General Fund such as rent, and telephones
- Can Tahoe RCD handle this level of deficit this year?
 - Yes, for the short term (See attached Cash Balance)
- The Board should discuss strategies and tactics to mitigate this in the future and plan for the potential impacts of a recession. Here are some options to consider:
 - Devote resources to obtain a Federally approved Indirect Cost Rate (ICR)
 - Discuss options to make our money grow including savings accounts, investment opportunities with municipal advisors or other interest-bearing options.
 - The Management Team has started to strategize on program and project funding. A long-range budget, strategic plan and/or business plan will be developed through the process to guide grant applications and project development.
 - Advocate for higher administrative and operating percentages with funders at the State and local level.

Attachments: FY 20/21 Budget and Cash Balance

**Tahoe Resource Conservation District
BUDGET SUMMARY
FY 20/21**

REVENUE	% of 20/21 Budget	FY 20/21 Budget	FY 19/20 Budget
Property Tax Payments ¹	2.02%	\$ 135,000.00	\$ 135,000.00
Interest Revenue ²	0.00%	\$ -	\$ 10,000.00
State	35.24%	\$ 2,356,299.81	\$ 3,245,226.67
Federal	55.79%	\$ 3,730,678.59	\$ 2,777,164.83
Local ³	3.00%	\$ 200,351.86	\$ 330,634.76
Private	0.64%	\$ 42,975.09	\$ 47,228.31
Grant Administration Fees	3.31%	\$ 221,465.37	\$ 160,308.78
TOTAL Revenue	100.00%	\$ 6,686,770.71	\$ 6,705,563.35

EXPENSES	% of Budget	FY 20/21 Budget	FY 19/20 Budget
Payroll ⁴ - Program and District	34.20%	\$ 2,339,394.60	\$ 2,317,648.10
Administrative/Management staff	13.76%	\$ 941,500.09	\$ 861,792.06
Program staff	12.41%	\$ 848,674.20	\$ 747,882.81
Seasonal WIP staff	5.19%	\$ 355,324.62	\$ 388,198.91
Seasonal JPA staff	2.83%	\$ 193,895.70	\$ 319,774.32
Payroll - Johnson Meadow	0.33%	\$ 22,500.22	\$ 38,000.00
Payroll - Johnson Meadow Encroachments	0.38%	\$ 26,218.27	\$ 23,000.00
Total Payroll:	34.91%	\$ 2,388,113.09	\$ 2,378,648.10
Operating - Program and District	8.26%	\$ 565,204.02	\$ 696,297.69
Operating Johnson Meadow	0.05%	\$ 3,500.00	\$ 7,400.00
Operating Johnson Meadow - Encroachments	0.09%	\$ 6,250.00	\$ 11,700.00
Total Operating Expenses:	8.41%	\$ 574,954.02	\$ 715,397.69
Partner Expense - Program and District	56.48%	\$ 3,862,991.98	\$ 3,678,817.51
Partner Johnson Meadow	0.06%	\$ 4,000.00	\$ 17,000.00
Partner Johnson Meadow - Encroachments	0.15%	\$ 10,000.00	\$ 60,000.00
Total Partner Expense:	56.68%	\$ 3,876,991.98	\$ 3,755,817.51
TOTAL Expenses Including JM		\$ 6,840,059.09	\$ 6,849,863.30
TOTAL Expenses excluding JM		\$ 6,767,590.60	\$ 6,692,763.30
NET BALANCE - Including JM Expenditures		\$ (153,288.38)	\$ (144,299.95)
NET BALANCE - Excluding JM Expenditures		\$ (80,819.89)	\$ 12,800.05

¹ Property tax payments are allocated through Placer and El Dorado Counties

² Interest revenue is earned on District cash held by El Dorado County

³ Local revenue sources are from interagency agreements

⁴ Payroll includes Prepaid Worker's Comp

**Tahoe Resource Conservation District
Revenue Summary
FY 20/21**

Revenue Source
General Fund
Property Tax
Interest Revenue
Grant Administration Fees
Johnson Meadow
Johnson Meadow - Encroachments
<i>General Fund Subtotal</i>
State
California Tahoe Conservancy
CalFire
California Department of Transportation
California Dept of Resources Recycling and Recovery
Nevada Department of Transportation
Nevada Division of State Lands
Department of Water Resources
Tahoe Regional Planning Agency
<i>State Subtotal</i>
Federal
Bureau of Land Management
Bureau of Reclamation
CARCD - RCPP
Natural Resources Conservation Services
<i>Federal Subtotal</i>
Local
City of South Lake Tahoe
El Dorado County
Douglas County
Placer County
Washoe County
Nevada County Fish & Wildlife Commission
South Tahoe PUD
<i>Local Subtotal</i>
Private
Elk Point CC HOA
Parasol Foundation
Tahoe Fund
<i>Private Subtotal</i>
TOTAL

Revenue Category				
TOTAL	Payroll	Operating Expenses	Partners Expense	
37.87%	\$ 135,000.00	\$ -	\$ 172,923.84	\$ 3,250.00
0.00%	\$ -	\$ -	\$ -	\$ -
62.13%	\$ 221,465.37	\$ 212,982.42	\$ 48,129.00	\$ -
0.00%	\$ -	\$ 22,500.22	\$ 3,500.00	\$ 4,000.00
0.00%	\$ -	\$ 26,218.27	\$ 6,250.00	\$ 10,000.00
100.00%	\$ 356,465.37	\$ 261,700.90	\$ 230,802.84	\$ 17,250.00
40.08%	\$ 944,443.11	\$ 542,708.14	\$ 45,140.46	\$ 356,594.51
1.80%	\$ 42,394.48	\$ 20,746.48	\$ 13,103.00	\$ 8,545.00
1.60%	\$ 37,795.63	\$ 19,211.85	\$ 4,913.36	\$ 13,670.42
0.58%	\$ 13,741.97	\$ 8,866.97	\$ 3,125.00	\$ 1,750.00
3.59%	\$ 84,561.98	\$ 42,724.78	\$ 10,240.78	\$ 31,596.42
2.24%	\$ 52,697.65	\$ 17,964.62	\$ 9,017.65	\$ 25,715.38
0.13%	\$ 2,965.31	\$ 2,965.31	\$ -	\$ -
49.98%	\$ 1,177,699.68	\$ 1,002,276.43	\$ 147,287.03	\$ 28,136.22
100.00%	\$ 2,356,299.81	\$ 1,657,464.58	\$ 232,827.28	\$ 466,007.95
92.64%	\$ 3,456,268.95	\$ 256,195.14	\$ 66,960.00	\$ 3,133,113.81
6.26%	\$ 233,431.96	\$ 95,531.72	\$ 1,132.12	\$ 136,768.12
0.56%	\$ 20,917.40	\$ 917.40	\$ -	\$ 20,000.00
0.54%	\$ 20,060.28	\$ 5,590.62	\$ 4,469.66	\$ 10,000.00
100.00%	\$ 3,730,678.59	\$ 358,234.88	\$ 72,561.78	\$ 3,299,881.93
18.86%	\$ 37,795.63	\$ 19,211.85	\$ 4,913.36	\$ 13,670.42
18.86%	\$ 37,795.63	\$ 19,211.85	\$ 4,913.36	\$ 13,670.42
18.86%	\$ 37,795.63	\$ 19,211.85	\$ 4,913.36	\$ 13,670.42
18.86%	\$ 37,795.63	\$ 19,211.85	\$ 4,913.36	\$ 13,670.42
18.86%	\$ 37,795.63	\$ 19,211.85	\$ 4,913.36	\$ 13,670.42
1.17%	\$ 2,339.52	\$ -	\$ 2,339.52	\$ -
4.51%	\$ 9,034.19	\$ 8,918.19	\$ 116.00	\$ -
100.00%	\$ 200,351.86	\$ 104,977.44	\$ 27,022.32	\$ 68,352.10
13.96%	\$ 6,000.00	\$ -	\$ -	\$ 6,000.00
32.43%	\$ 13,934.97	\$ 3,311.04	\$ 10,623.93	\$ -
53.61%	\$ 23,040.12	\$ 2,424.25	\$ 1,115.87	\$ 19,500.00
100.00%	\$ 42,975.09	\$ 5,735.29	\$ 11,739.80	\$ 25,500.00
	\$ 6,686,770.71	\$ 2,388,113.09	\$ 574,954.02	\$ 3,876,991.98

**Tahoe Resource Conservation District
GENERAL FUND/ADMINISTRATIVE SUMMARY
FY 20/21**

	20/21 GF Budget	19/20 GF Budget	19/20 GF Actuals as of 5/21/20	20/21 Admin Budget	19/20 Admin Budget	19/20 Admin Actuals as of 5/21/20	20/21 GF & Admin Total	19/20 GF & Admin Total
PAYROLL	\$ -	\$ 1,950.00	\$ 3,600.00	\$ 212,982.42	\$ 97,315.43	\$ 51,974.54	\$ 212,982.42	\$ 99,265.43
OPERATIONAL								
Retirement	\$ 28,325.00	\$ 25,000.00	\$ 22,740.00	\$ -	\$ -		\$ 28,325.00	\$ 25,000.00
Advertising	\$ -	\$ -	\$ 243.84	\$ -	\$ -		\$ -	\$ -
Clothing	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -
Telephone	\$ -	\$ -		\$ 3,585.00	\$ 1,800.00	\$ 5,578.37	\$ 3,585.00	\$ 1,800.00
Internet & Web Design	\$ -	\$ -		\$ 579.00	\$ 519.00		\$ 579.00	\$ 519.00
Meeting Expense	\$ 1,750.00	\$ 1,250.00	\$ 1,058.89	\$ -	\$ -	\$ 1.50	\$ 1,750.00	\$ 1,250.00
Refuse Disposal	\$ -	\$ 50.00		\$ -	\$ -		\$ -	\$ 50.00
Prepaid Liability Insurance	\$ 5,988.00	\$ 5,000.00	\$ 1,593.48	\$ 17,965.00	\$ 15,000.00	\$ 15,289.70	\$ 23,953.00	\$ 20,000.00
Equip Maintenance	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -
Vehicle Maintenance	\$ 2,000.00	\$ 2,000.00	\$ 2,457.89	\$ -	\$ -		\$ 2,000.00	\$ 2,000.00
Membership & Dues	\$ 9,000.00	\$ 7,500.00	\$ 10,665.51	\$ -	\$ -		\$ 9,000.00	\$ 7,500.00
Prepaid Workers Comp	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ 3,893.50	\$ -	\$ -		\$ -	\$ -
Office Exp	\$ 2,500.00	\$ 2,500.00	\$ 2,654.44	\$ 1,500.00	\$ 2,675.00	\$ 896.10	\$ 4,000.00	\$ 5,175.00
Postage	\$ 800.00	\$ 800.00	\$ 254.64	\$ 200.00	\$ 200.00	\$ 92.32	\$ 1,000.00	\$ 1,000.00
Software Exp	\$ 1,500.00	\$ 1,500.00	\$ 14.99	\$ 500.00	\$ 500.00		\$ 2,000.00	\$ 2,000.00
Computer Equipment	\$ 1,000.00	\$ -	\$ 368.94	\$ -	\$ -	\$ 200.00	\$ 1,000.00	\$ -
Printing/Publications	\$ 100.00	\$ 100.00	\$ 6.99	\$ 100.00	\$ 180.00		\$ 200.00	\$ 280.00
Professional Fees¹	\$ 42,400.00	\$ 46,800.00	\$ 17,519.25	\$ -	\$ -		\$ 42,400.00	\$ 46,800.00
Legal Fees	\$ 15,000.00	\$ 15,000.00	\$ 1,609.50	\$ 1,500.00	\$ 1,500.00	\$ 325.00	\$ 16,500.00	\$ 16,500.00
Audit Fees	\$ -	\$ -	\$ 700.00	\$ 12,000.00	\$ 11,000.00	\$ 10,900.00	\$ 12,000.00	\$ 11,000.00
Accounting Fees	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -
Public & Legal Notices	\$ -	\$ 100.00		\$ -	\$ -		\$ -	\$ 100.00
Rent & Lease Equip	\$ -	\$ -	\$ 343.12	\$ -	\$ -		\$ -	\$ -
Bldg Rent / Lease	\$ 39,525.84	\$ -	\$ -	\$ 10,200.00	\$ 27,848.24	\$ 23,031.54	\$ 49,725.84	\$ 27,848.24
Project / Grant Supplies	\$ -	\$ -	\$ 28.75	\$ -	\$ -	\$ 7.46	\$ -	\$ -
Contract Project	\$ 3,250.00	\$ -	\$ 1,718.75	\$ -	\$ -		\$ 3,250.00	\$ -
Educational Materials	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -
Staff Development	\$ 7,500.00	\$ 7,500.00	\$ 3,152.53	\$ -	\$ 760.00		\$ 7,500.00	\$ 8,260.00
Board Development	\$ 2,000.00	\$ 2,000.00	\$ 1,800.00	\$ -	\$ -		\$ 2,000.00	\$ 2,000.00
Trans / Travel	\$ 2,000.00	\$ 2,000.00	\$ 1,483.25	\$ -	\$ 2,161.05		\$ 2,000.00	\$ 4,161.05
Mileage	\$ 1,500.00	\$ 1,500.00	\$ 5,426.23	\$ -	\$ -	\$ 34.22	\$ 1,500.00	\$ 1,500.00
Rent & Lease Vehicle	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -
Fuel Purchases	\$ 2,500.00	\$ 2,500.00	\$ 1,480.91	\$ -	\$ -		\$ 2,500.00	\$ 2,500.00
Land F.A	\$ -	\$ -	\$ 820.75	\$ -	\$ -		\$ -	\$ -
Equipment F.A	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -
Computer F.A	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -
Furniture F.A	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -
Vehicles F.A	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -
COVID - Office	\$ -	\$ -		\$ 400.00	\$ -		\$ 400.00	\$ -
COVID - Legal	\$ -	\$ -		\$ 1,000.00	\$ -		\$ 1,000.00	\$ -
COVID - Software	\$ -	\$ -		\$ 135.00	\$ -		\$ 135.00	\$ -
Travel Benefits	\$ 6,000.00	\$ 6,000.00	\$ 4,375.00	\$ -	\$ -		\$ 6,000.00	\$ 6,000.00
Operations Subtotal	\$ 174,638.84	\$ 129,100.00	\$ 86,411.15	\$ 49,664.00	\$ 64,143.29	\$ 56,356.21	\$ 224,302.84	\$ 193,243.29
TOTAL	\$ 174,638.84	\$ 131,050.00	\$ 90,011.15	\$ 262,646.42	\$ 161,458.72	\$ 108,330.75	\$ 437,285.26	\$ 292,508.72

Staff ↓ Funding Source →		BOR FOR JM	CAL FIRE CCI HOME RETROFITS	CAL FIRE CCI PRE ATTACK	CAL RECYCLE 20	CTC AIS PC 16	CTC AIS 20	CTC AIS COLLAB	CTC RR 19	CTC Monitoring 20	CTC JPA 19	CTC JPA 20
Management/Administrative Staff												
Executive Director		95.22	17.59		16.1			187.84				
Director of Programs		95.14			17.47		644.33	115.51	131.78	30		36
Director of Finance and Admin			25.96	12.01				40				20
Program Manager										32		120
Program Manager												
Program Manager			79.9	10.85								
Program Manager		1685.1			28.24							
Grant Manager/HR								30				
Bookkeeper/Office Coordinator												
Subtotal		1875.46	123.45	22.86	61.81	0	644.33	373.35	131.78	62	0	176
Program Staff												
Program Specialist				73.91								
Program Coordinator		140.57					904.59		246.68	40		72
Program Coordinator												
Program Coordinator			259.12									
Program Coordinator					37.7						500	1449.26
Program Assistant												
Program Assistant					32.03						500	1158.42
Site Supervisor												
Site Supervisor												
Site Supervisor												
Site Supervisor												
Environmental Technician II											1000	900
Environmental Technician II											1000	760
Subtotal		140.57	259.12	73.91	69.73	0	904.59	0	246.68	40	3000	4339.68
Seasonal Staff												
AIS Outreach (ET II)							148.59					
AIS PIS (ET I)												
Watercraft Inspectors (ET I & ET II)												
JPA Crew (ET I & ET II)					128.29	25.36					1000	6000
MBTA/Wildlife (ET II & ET III)						10.72				229.43		954
Subtotal		0	0	0	128.29	36.08401185	148.59	0	0	229.43	1000	6954
Total Hours per Grant		2016.03	382.57	96.77	259.83	36.08401185	1697.51	373.35	378.46	331.43	4000	11469.68
Total Cost per Grant		\$ 95,531.72	\$ 15,984.04	\$ 4,762.44	\$ 8,866.97	\$ 867.53	\$ 79,280.87	\$ 24,328.45	\$ 18,019.27	\$ 12,167.73	\$ 103,405.00	\$ 304,639.29

Staff ↓ Funding Source →	EPCCHOA	JOHNSON MEADOW	JOHNSON MEADOW ENCROACHMENTS	NDOT SR 431 19	NDSL AIS 18	NDSL AIS 19	NDSL AIS 20	NRCS 004 RENT	NRCS 040 LANDSCAPE	NVFWC	PARASOL 19 F
Management/Administrative Staff											
Executive Director		70.2	70.2	21							
Director of Programs		78.94	91.86		7.01	8.52	37.66				
Director of Finance and Admin											
Program Manager				240					31.89		
Program Manager											
Program Manager											
Program Manager		109.12	163						54.82		
Grant Manager/HR									10.66		
Bookkeeper/Office Coordinator									23.7		
Subtotal	0	258.26	325.06	261	7.01	8.52	37.66	0	121.07	0	0
Program Staff											
Program Specialist				174							
Program Coordinator					99.41	72.65	85.27				
Program Coordinator											
Program Coordinator											
Program Coordinator		38.04	40								
Program Assistant											
Program Assistant		29.55	40								
Site Supervisor											
Site Supervisor											
Site Supervisor											
Site Supervisor											
Environmental Technician II											
Environmental Technician II											
Subtotal	0	67.59	80	174	99.41	72.65	85.27	0	0	0	0
Seasonal Staff											
AIS Outreach (ET II)											
AIS PIS (ET 1)											
Watercraft Inspectors (ET I & ET II)											
JPA Crew (ET I & ET II)		233.32	233.32		85.31	124.94					
MBTA/Wildlife (ET II & ET III)											
Subtotal	0	233.32	233.32	0	85.31	124.94	0	0	0	0	0
Total Hours per Grant	0	559.17	638.38	435	191.73	206.11	122.93	0	121.07	0	0
Total Cost per Grant	\$ -	\$ 22,500.22	\$ 26,218.27	\$ 23,188.47	\$ 6,170.07	\$ 6,065.73	\$ 5,728.82	\$ -	\$ 5,590.62	\$ -	\$ -

Staff ↓ Funding Source →		PARASOL 19 PAP	PROP 84 R3 ADMIN	RCPP	SNPLMA FIRE	STPUD P84 R3	SWP EDC 17	SWP PLACER 17	SWP CALTRANS 19	SWP WASHOE 19	SWP NDOT 19	SWP CLST 20
Management/Administrative Staff												
Executive Director			5		176	7	15	15	15	15	15	15
Director of Programs					240							
Director of Finance and Admin			25.5		364	20						
Program Manager						106	210	210	210	210	215	210
Program Manager												
Program Manager		14		20	1955							
Program Manager												
Grant Manager/HR			25.5		365	20						
Bookkeeper/Office Coordinator					250	15						
Subtotal		14	56	20	3350	168	225	225	225	225	230	225
Program Staff												
Program Specialist		54.96			520	0	135	135	135	135	136	135
Program Coordinator												
Program Coordinator												
Program Coordinator					1821							
Program Coordinator												
Program Assistant												
Program Assistant												
Site Supervisor												
Site Supervisor												
Site Supervisor												
Site Supervisor												
Environmental Technician II												
Environmental Technician II												
Subtotal		54.96	0	0	2341	0	135	135	135	135	136	135
Seasonal Staff												
AIS Outreach (ET II)												
AIS PIS (ET 1)												
Watercraft Inspectors (ET I & ET II)												
JPA Crew (ET I & ET II)												
MBTA/Wildlife (ET II & ET III)												
Subtotal		0	0	0	0	0	0	0	0	0	0	0
Total Hours per Grant		68.96	56	20	5691	168	360	360	360	360	366	360
Total Cost per Grant		\$ 3,311.04	\$ 2,965.31	\$ 917.40	\$ 256,195.14	\$ 8,918.19	\$ 19,211.85	\$ 19,211.85	\$ 19,211.85	\$ 19,211.85	\$ 19,536.31	\$ 19,211.85

Staff <div>↓</div> Funding Source <div>→</div>	SWP DOUGLAS 20	TAHOE FUND TR	TAHOE FUND SR	TAHOE FUND JM SIGNS	TRPA CALFIRE 19	TRPA 20	TRPA NDSL 19 (MATCH)	TRPA NDLS 20 (MATCH)	Admin	GF	Total Hours	Position Cost
Management/Administrative Staff												
Executive Director	15					510			798.85		2080	\$ 148,158.40
Director of Programs						545.78					2080	\$ 131,747.20
Director of Finance and Admin						510			1062.53		2080	\$ 117,020.80
Program Manager	210										2004.89	\$ 110,629.83
Program Manager						2125					2125	\$ 108,035.00
Program Manager											2079.75	\$ 95,398.13
Program Manager				40							2080.28	\$ 95,318.43
Grant Manager/HR						510			1118.84		2080	\$ 95,804.80
Bookkeeper/Office Coordinator						510			1281.3		2080	\$ 72,675.20
Subtotal	225	0	0	40	0	4710.78	0	0	4261.52	0	18689.92	\$ 974,787.79
Program Staff												
Program Specialist	135										1768.87	\$ 85,896.33
Program Coordinator											1661.17	\$ 65,134.48
Program Coordinator						2155					2155	\$ 80,769.40
Program Coordinator											2080.12	\$ 77,110.05
Program Coordinator				15							2080	\$ 82,014.40
Program Assistant						1826.96					1826.96	\$ 57,768.48
Program Assistant											1760	\$ 59,558.40
Site Supervisor						2050.62					2050.62	\$ 67,957.55
Site Supervisor						2050.62					2050.62	\$ 64,840.60
Site Supervisor						2050.62					2050.62	\$ 64,840.60
Site Supervisor						2050.62					2050.62	\$ 64,840.60
Environmental Technician II											1900	\$ 48,526.00
Environmental Technician II											1760	\$ 34,848.00
Subtotal	135	0	0	15	0	12184.44	0	0	0	0	25194.6	\$ 854,104.89
Seasonal Staff												
AIS Outreach (ET II)						1225.78					1374.37	\$ 27,748.53
AIS PIS (ET I)						818.6					818.6	\$ 16,527.53
Watercraft Inspectors (ET I & ET II)						15406.07					15406.07	\$ 311,048.55
JPA Crew (ET I & ET II)											7830.541643	\$ 167,808.51
MBTA/Wildlife (ET II & ET III)											1194.152369	\$ 36,087.28
Subtotal	0	0	0	0	0	17450.45	0	0	0	0	26623.73401	\$ 559,220.41
Total Hours per Grant	360	0	0	55	0	34345.67	0	0	4261.52	0	70508.25401	\$ 2,388,113.09
Total Cost per Grant	\$ 19,211.85	\$ -	\$ -	\$ 2,424.25	\$ -	\$ 1,002,276.43	\$ -	\$ -	\$ 212,982.42	\$ -	\$ 2,330,344.61	\$ 2,388,113.09

Grant Name	End Date	Retirement (Unfunded Accrued Liability)	Advertising	Grant Admin Fee	Clothing	Telephone	Internet & Web Design	Labor/Goods Donated	Meeting Expense	Refuse Disposal	Prepaid Insurance
BOR FOR JM	6/30/2023										
CAL FIRE CCI HOME RETROFITS	3/15/2021										
CAL FIRE CCI PRE ATTACK	3/15/2021										
CAL RECYCLE 20	3/17/2022									\$ 300.00	
CTC AIS PC 16	12/31/2020										
CTC AIS 20	2/28/2023										
CTC AIS COLLAB	9/30/2020										
CTC RR 19	4/30/2021										
CTC Monitoring 20	4/30/2022										
CTC JPA 19	3/31/2020										
CTC JPA 20	3/31/2021										
EPCCHOA	2/28/2021										
JOHNSON MEADOW	n/a										
JOHNSON MEADOW ENCROACHMENTS	n/a										
NDOT SR 43119	6/30/2021										
NDSL AIS 18	2/28/2021										
NDSL AIS 19	6/30/2022										
NDSL AIS 20	3/31/2021										
NRCS 004 RENT	7/31/2020										
NRCS 040 LANDSCAPE	12/31/2020					\$ 270.00					
NVFWC	n/a										
PARASOL 19 F	6/30/2020								\$ 2,323.93		
PARASOL 19 PAP	12/30/2020										
PROP 84 R3 ADMIN	3/31/2021										
RCPP	4/1/2021										
SNPLMA FIRE	3/31/2024					\$ 900.00	\$ 360.00				\$ 3,000.00
STPUD P84 R3	10/31/2020					\$ 45.00	\$ 21.00				
SWP EDC 17	12/31/2021					\$ 522.50					\$ 209.43
SWP PLACER 17	12/31/2021					\$ 522.50					\$ 209.43
SWP CALTRANS 19	12/31/2021					\$ 522.50					\$ 209.43
SWP WASHOE 19	12/31/2021					\$ 522.50					\$ 209.43
SWP NDOT 19	12/31/2021					\$ 537.65					\$ 215.50
SWP CLST 20	12/31/2020					\$ 522.50					\$ 209.43
SWP DOUGLAS 20	12/31/2020					\$ 522.50					\$ 209.43
TAHOE FUND TR	n/a										
TAHOE FUND SR	n/a										
TAHOE FUND JM SIGNS											
TRPA CALFIRE 19	3/15/2021										
TRPA 20	12/31/2020		\$ 50.00		\$ 991.30	\$ 3,900.00	\$ 2,360.00			\$ 200.00	\$ 5,000.00
TRPA NDSL 19 (MATCH)	6/30/2022										
TRPA NDLS 20 (MATCH)	n/a										
Admin	n/a					\$ 3,585.00	\$ 579.00				\$ 17,965.00
GF	n/a	\$ 28,325.00							\$ 1,750.00		\$ 5,988.00
COVID	n/a										
Total		\$ 28,325.00	\$ 50.00	\$ -	\$ 991.30	\$ 12,372.65	\$ 3,320.00	\$ -	\$ 4,073.93	\$ 500.00	\$ 33,425.08

Grant Name	End Date	Equipment Maintenance	Vehicle Maintenance	Membership & Dues	Miscellaneous Expense	Prepaid Worker's Comp	Licenses & Permits	Office Expense	Postage	Software Expense	Computer Equipment (computers/monitors etc)
BOR FOR JM	6/30/2023								\$ 266.67		
CAL FIRE CCI HOME RETROFITS	3/15/2021										
CAL FIRE CCI PRE ATTACK	3/15/2021										
CAL RECYCLE 20	3/17/2022										
CTC AIS PC 16	12/31/2020										
CTC AIS 20	2/28/2023										
CTC AIS COLLAB	9/30/2020										
CTC RR 19	4/30/2021										
CTC Monitoring 20	4/30/2022										
CTC JPA 19	3/31/2020										
CTC JPA 20	3/31/2021										
EPCCHOA	2/28/2021										
JOHNSON MEADOW	n/a						\$ 400.00				
JOHNSON MEADOW ENCROACHMENTS	n/a								\$ 200.00		
NDOT SR 43119	6/30/2021										
NDSL AIS 18	2/28/2021										
NDSL AIS 19	6/30/2022										
NDSL AIS 20	3/31/2021										
NRCS 004 RENT	7/31/2020										
NRCS 040 LANDSCAPE	12/31/2020								\$ 2,491.75		
NVFWC	n/a										
PARASOL 19 F	6/30/2020										
PARASOL 19 PAP	12/30/2020										
PROP 84 R3 ADMIN	3/31/2021										
RCPP	4/1/2021										
SNPLMA FIRE	3/31/2024							\$ 450.00	\$ 150.00	\$ 6,600.00	\$ 250.00
STPUD P84 R3	10/31/2020							\$ 50.00			
SWP EDC 17	12/31/2021										
SWP PLACER 17	12/31/2021										
SWP CALTRANS 19	12/31/2021										
SWP WASHOE 19	12/31/2021										
SWP NDOT 19	12/31/2021										
SWP CLST 20	12/31/2020										
SWP DOUGLAS 20	12/31/2020										
TAHOE FUND TR	n/a										
TAHOE FUND SR	n/a										
TAHOE FUND JM SIGNS											
TRPA CALFIRE 19	3/15/2021										
TRPA 20	12/31/2020	\$ 35,800.00	\$ 7,500.00		\$ 23,000.00			\$ 3,500.00	\$ 125.00	\$ 600.00	
TRPA NDSL 19 (MATCH)	6/30/2022										
TRPA NDLS 20 (MATCH)	n/a										
Admin	n/a							\$ 1,500.00	\$ 200.00	\$ 500.00	
GF	n/a		\$ 2,000.00	\$ 9,000.00				\$ 2,500.00	\$ 800.00	\$ 1,500.00	\$ 1,000.00
COVID	n/a							\$ 400.00		\$ 135.00	
Total		\$ 35,800.00	\$ 9,500.00	\$ 9,000.00	\$ 23,000.00	\$ -	\$ 400.00	\$ 8,400.00	\$ 4,233.42	\$ 9,335.00	\$ 1,250.00

Grant Name	End Date	Printing & Publications	Professional Fees	Audit Fee	Accounting Fees	Legal Fees	Public & Legal Notices	Rent & Lease Equipment (includes mobile - sani hut, etc.)	Building Rent/Lease (main office and storage unit only)	Project Supplies	Contract Project (this number will automatically populate from partner summary)
BOR FOR JM	6/30/2023	\$ 114.72				\$ 666.67				\$ 66.67	\$ 136,768.12
CAL FIRE CCI HOME RETROFITS	3/15/2021	\$ 6,340.00									\$ 8,545.00
CAL FIRE CCI PRE ATTACK	3/15/2021	\$ 6,000.00									\$ -
CAL RECYCLE 20	3/17/2022									\$ 1,250.00	\$ 1,750.00
CTC AIS PC 16	12/31/2020					\$ 1,000.00				\$ 5,500.34	\$ 109,413.11
CTC AIS 20	2/28/2023	\$ 700.00				\$ 2,000.00				\$ 1,770.00	\$ 33,000.00
CTC AIS COLLAB	9/30/2020	\$ 100.00				\$ 64.50	\$ 3,500.00				\$ 160,000.00
CTC RR 19	4/30/2021										\$ 47,381.40
CTC Monitoring 20	4/30/2022										\$ -
CTC JPA 19	3/31/2020									\$ 10,473.36	\$ -
CTC JPA 20	3/31/2021									\$ 14,700.00	\$ 6,800.00
EPCCHOA	2/28/2021										\$ 6,000.00
JOHNSON MEADOW	n/a	\$ 200.00				\$ 300.00				\$ 1,500.00	\$ 4,000.00
JOHNSON MEADOW ENCROACHMENTS	n/a	\$ 1,000.00				\$ 2,000.00				\$ 3,000.00	\$ 10,000.00
NDOT SR 43119	6/30/2021									\$ 4,665.00	\$ 17,926.00
NDSL AIS 18	2/28/2021										\$ 7,154.27
NDSL AIS 19	6/30/2022										\$ 5,211.11
NDSL AIS 20	3/31/2021									\$ 8,748.23	\$ 13,350.00
NRCS 004 RENT	7/31/2020								\$ 674.16		\$ -
NRCS 040 LANDSCAPE	12/31/2020					\$ 500.00		\$ 400.00			\$ 10,000.00
NVFWC	n/a	\$ 2,339.52									\$ -
PARASOL 19 F	6/30/2020										\$ -
PARASOL 19 PAP	12/30/2020	\$ 8,000.00									\$ -
PROP 84 R3 ADMIN	3/31/2021										\$ -
RCPP	4/1/2021										\$ 20,000.00
SNPLMA FIRE	3/31/2024	\$ 10,000.00		\$ 3,500.00		\$ 1,500.00	\$ 1,500.00		\$ 9,600.00		\$ 3,133,113.81
STPUD P84 R3	10/31/2020										\$ -
SWP EDC 17	12/31/2021									\$ 3,484.52	\$ 13,670.42
SWP PLACER 17	12/31/2021									\$ 3,484.52	\$ 13,670.42
SWP CALTRANS 19	12/31/2021									\$ 3,484.52	\$ 13,670.42
SWP WASHOE 19	12/31/2021									\$ 3,484.52	\$ 13,670.42
SWP NDOT 19	12/31/2021									\$ 3,585.52	\$ 13,670.42
SWP CLST 20	12/31/2020									\$ 3,484.52	\$ 13,670.42
SWP DOUGLAS 20	12/31/2020									\$ 3,484.52	\$ 13,670.42
TAHOE FUND TR	n/a										\$ -
TAHOE FUND SR	n/a										\$ -
TAHOE FUND JM SIGNS										\$ 425.87	\$ 19,500.00
TRPA CALFIRE 19	3/15/2021	\$ 2,752.41									\$ 18,895.24
TRPA 20	12/31/2020	\$ 350.00		\$ 2,500.00				\$ 7,000.00		\$ 10,533.70	\$ -
TRPA NDSL 19 (MATCH)	6/30/2022										\$ 8,590.98
TRPA NDLS 20 (MATCH)	n/a										\$ 650.00
Admin	n/a	\$ 100.00		\$ 12,000.00		\$ 1,500.00			\$ 10,200.00		\$ -
GF	n/a	\$ 100.00	\$ 42,400.00			\$ 15,000.00			\$ 39,525.84		\$ 3,250.00
COVID	n/a					\$ 1,000.00					
Total		\$ 38,096.65	\$ 42,400.00	\$ 18,000.00	\$ -	\$ 25,531.17	\$ 5,000.00	\$ 7,400.00	\$ 60,000.00	\$ 87,125.81	\$ 3,876,991.98

Grant Name	End Date	Outreach & Educational Materials	Staff Development	Board Development	Transportation & Travel	Mileage	Rent & Vehicle Lease	Fuel Purchases	Leasehold Imp. F.A.	Land F.A.	Equipment F.A.
BOR FOR JM	6/30/2023					\$ 17.39					
CAL FIRE CCI HOME RETROFITS	3/15/2021					\$ 654.00					
CAL FIRE CCI PRE ATTACK	3/15/2021					\$ 109.00					
CAL RECYCLE 20	3/17/2022	\$ 1,575.00									
CTC AIS PC 16	12/31/2020										
CTC AIS 20	2/28/2023		\$ 1,334.00			\$ 750.00					
CTC AIS COLLAB	9/30/2020					\$ 248.26					
CTC RR 19	4/30/2021										
CTC Monitoring 20	4/30/2022										
CTC JPA 19	3/31/2020					\$ 1,000.00					
CTC JPA 20	3/31/2021					\$ 2,000.00					
EPCCHOA	2/28/2021										
JOHNSON MEADOW	n/a	\$ 1,000.00				\$ 100.00					
JOHNSON MEADOW ENCROACHMENTS	n/a					\$ 50.00					
NDOT SR 43119	6/30/2021					\$ 520.00					
NDSL AIS 18	2/28/2021					\$ 269.42					
NDSL AIS 19	6/30/2022										
NDSL AIS 20	3/31/2021										
NRCS 004 RENT	7/31/2020										
NRCS 040 LANDSCAPE	12/31/2020					\$ 133.75					
NVFWC	n/a										
PARASOL 19 F	6/30/2020										
PARASOL 19 PAP	12/30/2020					\$ 300.00					
PROP 84 R3 ADMIN	3/31/2021										
RCPP	4/1/2021										
SNPLMA FIRE	3/31/2024	\$ 25,000.00	\$ 1,500.00		\$ 1,500.00	\$ 1,150.00					
STPUD P84 R3	10/31/2020										
SWP EDC 17	12/31/2021					\$ 696.91					
SWP PLACER 17	12/31/2021					\$ 696.91					
SWP CALTRANS 19	12/31/2021					\$ 696.91					
SWP WASHOE 19	12/31/2021					\$ 696.91					
SWP NDOT 19	12/31/2021					\$ 717.11					
SWP CLST 20	12/31/2020					\$ 696.91					
SWP DOUGLAS 20	12/31/2020					\$ 696.91					
TAHOE FUND TR	n/a										
TAHOE FUND SR	n/a										
TAHOE FUND JM SIGNS					\$ 690.00						
TRPA CALFIRE 19	3/15/2021	\$ 2,674.62									
TRPA 20	12/31/2020	\$ 2,450.00	\$ 5,000.00		\$ 2,500.00	\$ 5,000.00		\$ 23,500.00			
TRPA NDSL 19 (MATCH)	6/30/2022										
TRPA NDLS 20 (MATCH)	n/a										
Admin	n/a										
GF	n/a		\$ 7,500.00	\$ 2,000.00	\$ 2,000.00	\$ 1,500.00		\$ 2,500.00			
COVID	n/a										
Total		\$ 32,699.62	\$ 15,334.00	\$ 2,000.00	\$ 6,690.00	\$ 18,700.39	\$ -	\$ 26,000.00	\$ -	\$ -	\$ -

Grant Name	End Date	Computer F.A.	Furniture F.A.	Vehicles F.A.	DM Benefits	TOTAL BUDGET
BOR FOR JM	6/30/2023					\$ 137,900.24
CAL FIRE CCI HOME RETROFITS	3/15/2021					\$ 15,539.00
CAL FIRE CCI PRE ATTACK	3/15/2021					\$ 6,109.00
CAL RECYCLE 20	3/17/2022					\$ 4,875.00
CTC AIS PC 16	12/31/2020					\$ 115,913.45
CTC AIS 20	2/28/2023					\$ 39,554.00
CTC AIS COLLAB	9/30/2020					\$ 163,912.76
CTC RR 19	4/30/2021					\$ 47,381.40
CTC Monitoring 20	4/30/2022					\$ -
CTC JPA 19	3/31/2020					\$ 11,473.36
CTC JPA 20	3/31/2021					\$ 23,500.00
EPCCHOA	2/28/2021					\$ 6,000.00
JOHNSON MEADOW	n/a					\$ 7,500.00
JOHNSON MEADOW ENCROACHMENTS	n/a					\$ 16,250.00
NDOT SR 43119	6/30/2021					\$ 23,111.00
NDSL AIS 18	2/28/2021					\$ 7,423.69
NDSL AIS 19	6/30/2022					\$ 5,211.11
NDSL AIS 20	3/31/2021					\$ 22,098.23
NRCS 004 RENT	7/31/2020					\$ 674.16
NRCS 040 LANDSCAPE	12/31/2020					\$ 13,795.50
NVFWC	n/a					\$ 2,339.52
PARASOL 19 F	6/30/2020					\$ 2,323.93
PARASOL 19 PAP	12/30/2020					\$ 8,300.00
PROP 84 R3 ADMIN	3/31/2021					\$ -
RCPP	4/1/2021					\$ 20,000.00
SNPLMA FIRE	3/31/2024					\$ 3,200,073.81
STPUD P84 R3	10/31/2020					\$ 116.00
SWP EDC 17	12/31/2021					\$ 18,583.78
SWP PLACER 17	12/31/2021					\$ 18,583.78
SWP CALTRANS 19	12/31/2021					\$ 18,583.78
SWP WASHOE 19	12/31/2021					\$ 18,583.78
SWP NDOT 19	12/31/2021					\$ 18,726.20
SWP CLST 20	12/31/2020					\$ 18,583.78
SWP DOUGLAS 20	12/31/2020					\$ 18,583.78
TAHOE FUND TR	n/a					\$ -
TAHOE FUND SR	n/a					\$ -
TAHOE FUND JM SIGNS						\$ 20,615.87
TRPA CALFIRE 19	3/15/2021					\$ 24,322.27
TRPA 20	12/31/2020					\$ 141,860.00
TRPA NDSL 19 (MATCH)	6/30/2022					\$ 8,590.98
TRPA NDLS 20 (MATCH)	n/a					\$ 650.00
Admin	n/a					\$ 48,129.00
GF	n/a				\$ 6,000.00	\$ 174,638.84
COVID	n/a					\$ 1,535.00
Total \$ - \$ - \$ - \$ 6,000.00 \$ 4,451,946.00						

PARTNER	BOR FOR JM	CAL FIRE CCI HOME RETROFITS	CAL FIRE CCI PRE ATTACK	CAL RECYCLE 20	CTC AIS PC 16	CTC AIS 20	CTC AIS COLLAB	CTC RR 19	CTC Monitoring 20	CTC JPA 19
American Rivers										
Americorps										
Alpine Watershed Group										
Ascent	\$ 136,768.12									
California Conservation Corps										
Clean Tahoe				\$ 1,000.00						
Desert Research Institute										
Geosyntec										
HBA										
High Sierra Water Lab										
Marine Taxonomic Services					\$ 109,413.11			\$ 47,381.40		
Nichols Consulting and Engineering										
Nevada Tahoe Conservation District										
North Lake Tahoe Fire Protection District										
North Tahoe Fire Protection District										
SDBX										
South Tahoe Public Utility District										
Tahoe Douglas Fire Protection District										
Truckee River Watershed Council										
Trout Unlimited										
Turner & Associates										
University of California, Davis										
University of California, Master Gardners										
University of Nevada Cooperative Extension										
University of Nevada Reno										
Unspecified		\$ 8,545.00		\$ 750.00		\$ 33,000.00	\$ 160,000.00			
TOTAL	\$ 136,768.12	\$ 8,545.00	\$ -	\$ 1,750.00	\$ 109,413.11	\$ 33,000.00	\$ 160,000.00	\$ 47,381.40	\$ -	\$ -

PARTNER	CTC JPA 20	EPCCHOA	JOHNSON MEADOW	JOHNSON MEADOW ENCROACHMENTS	NDOT SR 431 19	NDSL AIS 18	NDSL AIS 19	NDSL AIS 20	NRCS 004 RENT	NRCS 040 LANDSCAPE
American Rivers										
Americorps										
Alpine Watershed Group										
Ascent										
California Conservation Corps										
Clean Tahoe	\$ 6,800.00									
Desert Research Institute										
Geosyntec										
HBA										
High Sierra Water Lab					\$ 5,333.00					
Marine Taxonomic Services		\$ 6,000.00				\$7,154.27	\$ 5,211.11	\$ 13,350.00		
Nichols Consulting and Engineering										
Nevada Tahoe Conservation District					\$ 3,260.00					\$ 10,000.00
North Lake Tahoe Fire Protection District										
North Tahoe Fire Protection District										
SDBX										
South Tahoe Public Utility District										
Tahoe Douglas Fire Protection District										
Truckee River Watershed Council										
Trout Unlimited										
Turner & Associates										
University of California, Davis					\$ 9,333.00					
University of California, Master Gardners										
University of Nevada Cooperative Extension										
University of Nevada Reno										
Unspecified			\$ 4,000.00	\$ 10,000.00						
TOTAL	\$ 6,800.00	\$ 6,000.00	\$ 4,000.00	\$ 10,000.00	\$ 17,926.00	\$ 7,154.27	\$ 5,211.11	\$ 13,350.00	\$ -	\$ 10,000.00

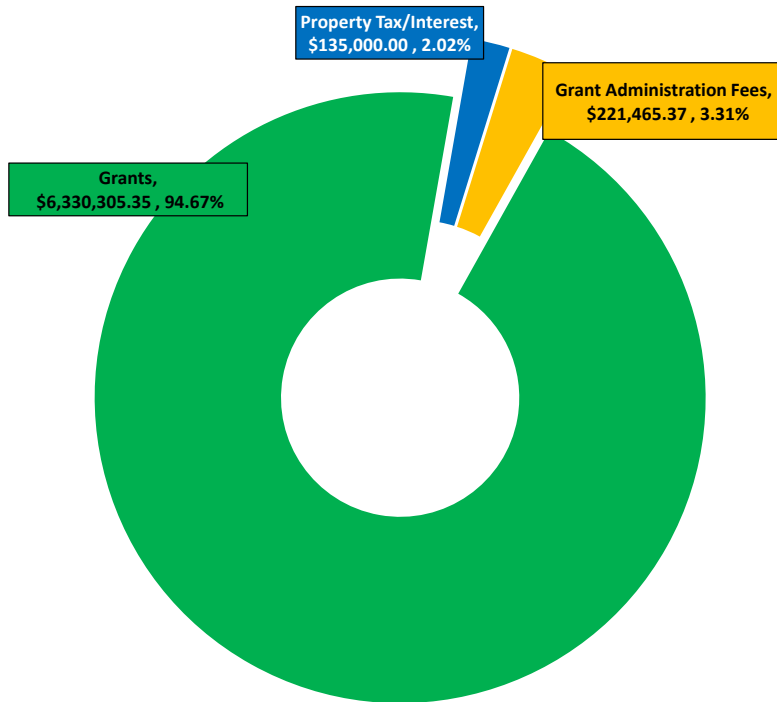
PARTNER	NVFWC	PARASOL 19 F	PARASOL 19 PAP	PROP 84 R3 ADMIN	RCPP	SNPLMA FIRE	STPUD P84 R3	SWP EDC 17	SWP PLACER 17	SWP CALTRANS 19
American Rivers										
Americorps						\$ 41,250.00				
Alpine Watershed Group										
Ascent										
California Conservation Corps						\$ 9,000.00				
Clean Tahoe										
Desert Research Institute								\$ 2,565.00	\$ 2,565.00	\$ 2,565.00
Geosyntec								\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
HBA										
High Sierra Water Lab								\$ 2,285.71	\$ 2,285.71	\$ 2,285.71
Marine Taxonomic Services										
Nichols Consulting and Engineering										
Nevada Tahoe Conservation District								\$ 1,132.92	\$ 1,132.92	\$ 1,132.92
North Lake Tahoe Fire Protection District						\$ 864,743.15				
North Tahoe Fire Protection District						\$ 1,386,243.01				
SDBX						\$ 20,000.00				
South Tahoe Public Utility District										
Tahoe Douglas Fire Protection District						\$ 635,877.65				
Truckee River Watershed Council										
Trout Unlimited										
Turner & Associates										
University of California, Davis								\$ 5,686.79	\$ 5,686.79	\$ 5,686.79
University of California, Master Gardners						\$ 30,000.00				
University of Nevada Cooperative Extension						\$ 146,000.00				
University of Nevada Reno										
Unspecified					\$ 20,000.00					
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00	\$ 3,133,113.81	\$ -	\$ 13,670.42	\$ 13,670.42	\$ 13,670.42

PARTNER	SWP WASHOE 19	SWP NDOT 19	SWP CLST 20	SWP DOUGLAS 20	TAHOE FUND TR	TAHOE FUND SR	TAHOE FUND JM SIGNS	TRPA CALFIRE 19	TRPA 20	TRPA NDSL 19 (MATCH)
American Rivers										
Americorps										
Alpine Watershed Group										
Ascent										
California Conservation Corps										
Clean Tahoe										
Desert Research Institute	\$ 2,565.00	\$ 2,565.00	\$ 2,565.00	\$ 2,565.00						
Geosyntec	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00						
HBA										
High Sierra Water Lab	\$ 2,285.71	\$ 2,285.71	\$ 2,285.71	\$ 2,285.71						
Marine Taxonomic Services										\$ 8,590.98
Nichols Consulting and Engineering										
Nevada Tahoe Conservation District	\$ 1,132.92	\$ 1,132.92	\$ 1,132.92	\$ 1,132.92						
North Lake Tahoe Fire Protection District										
North Tahoe Fire Protection District										
SDBX										
South Tahoe Public Utility District										
Tahoe Douglas Fire Protection District										
Truckee River Watershed Council										
Trout Unlimited										
Turner & Associates										
University of California, Davis	\$ 5,686.79	\$ 5,686.79	\$ 5,686.79	\$ 5,686.79						
University of California, Master Gardners										
University of Nevada Cooperative Extension										
University of Nevada Reno										
Unspecified							\$ 19,500.00	\$ 18,895.24		
TOTAL	\$ 13,670.42	\$ 13,670.42	\$ 13,670.42	\$ 13,670.42	\$ -	\$ -	\$ 19,500.00	\$ 18,895.24	\$ -	\$ 8,590.98

PARTNER	TRPA NDLS 20 (MATCH)	SWP CALTRANS 19 Admin	Admin	GF	Total:
American Rivers					\$ -
Americorps				\$ 3,250.00	\$ 44,500.00
Alpine Watershed Group					\$ -
Ascent					\$ 136,768.12
California Conservation Corps					\$ 9,000.00
Clean Tahoe					\$ 7,800.00
Desert Research Institute					\$ 17,955.00
Geosyntec					\$ 14,000.00
HBA					\$ -
High Sierra Water Lab					\$ 21,332.97
Marine Taxonomic Services	\$ 650.00				\$ 197,750.87
Nichols Consulting and Engineering					\$ -
Nevada Tahoe Conservation District					\$ 21,190.44
North Lake Tahoe Fire Protection District					\$ 864,743.15
North Tahoe Fire Protection District					\$ 1,386,243.01
SDBX					\$ 20,000.00
South Tahoe Public Utility District					\$ -
Tahoe Douglas Fire Protection District					\$ 635,877.65
Truckee River Watershed Council					\$ -
Trout Unlimited					\$ -
Turner & Associates					\$ -
University of California, Davis					\$ 49,140.53
University of California, Master Gardners					\$ 30,000.00
University of Nevada Cooperative Extension					\$ 146,000.00
University of Nevada Reno					\$ -
Unspecified					\$ 274,690.24
TOTAL	\$ 650.00	\$ -	\$ -	\$ 3,250.00	\$ 3,876,991.98

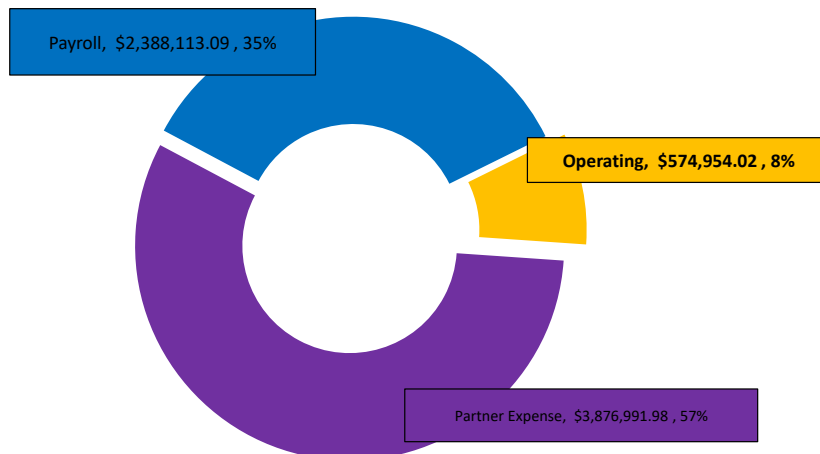
FY 20/21 Revenue Summary

■ Property Tax/Interest ■ Grant Administration Fees ■ Grants



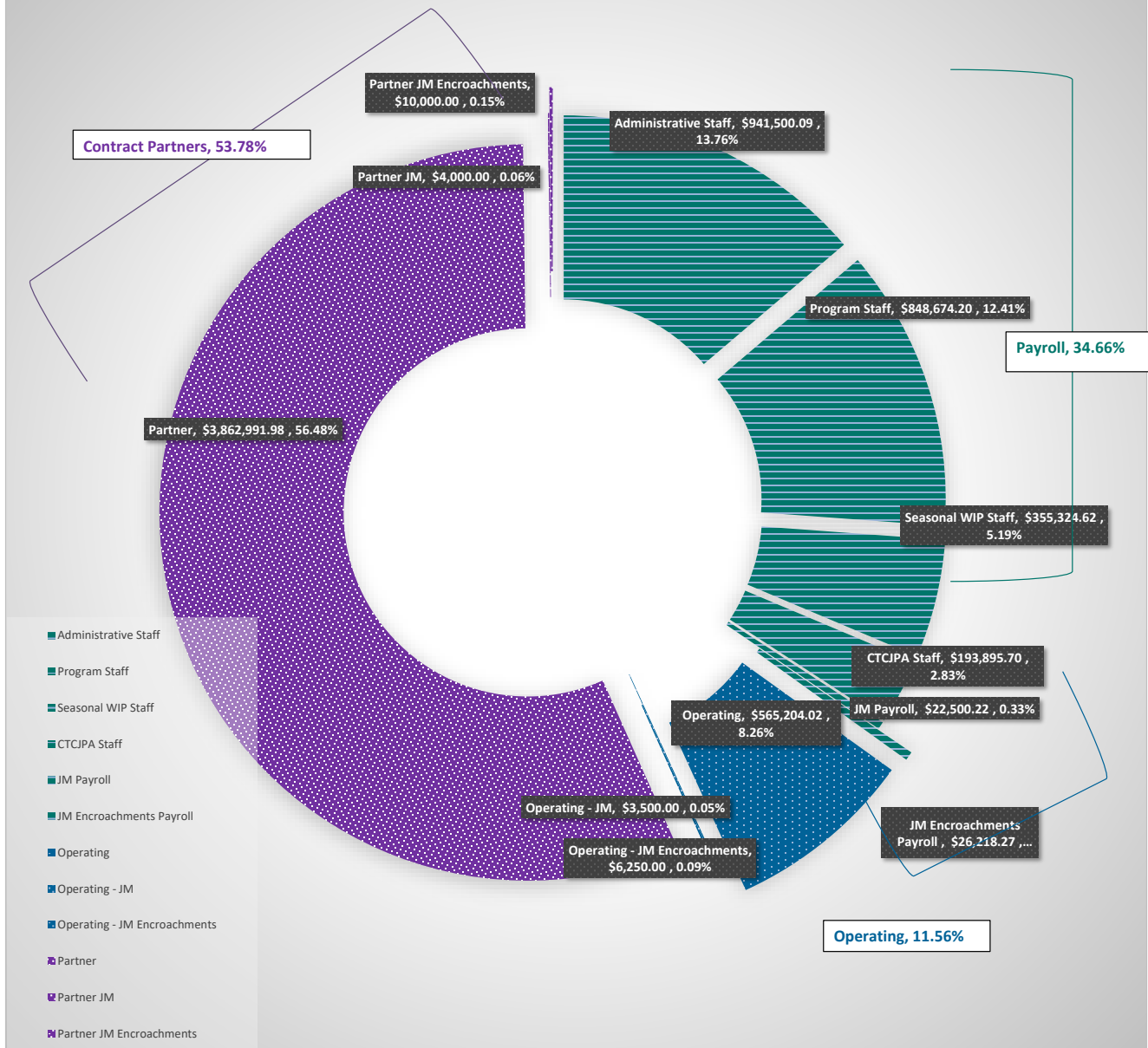
FY 20/21 Expense Summary

■ Payroll ■ Operating ■ Partner Expense

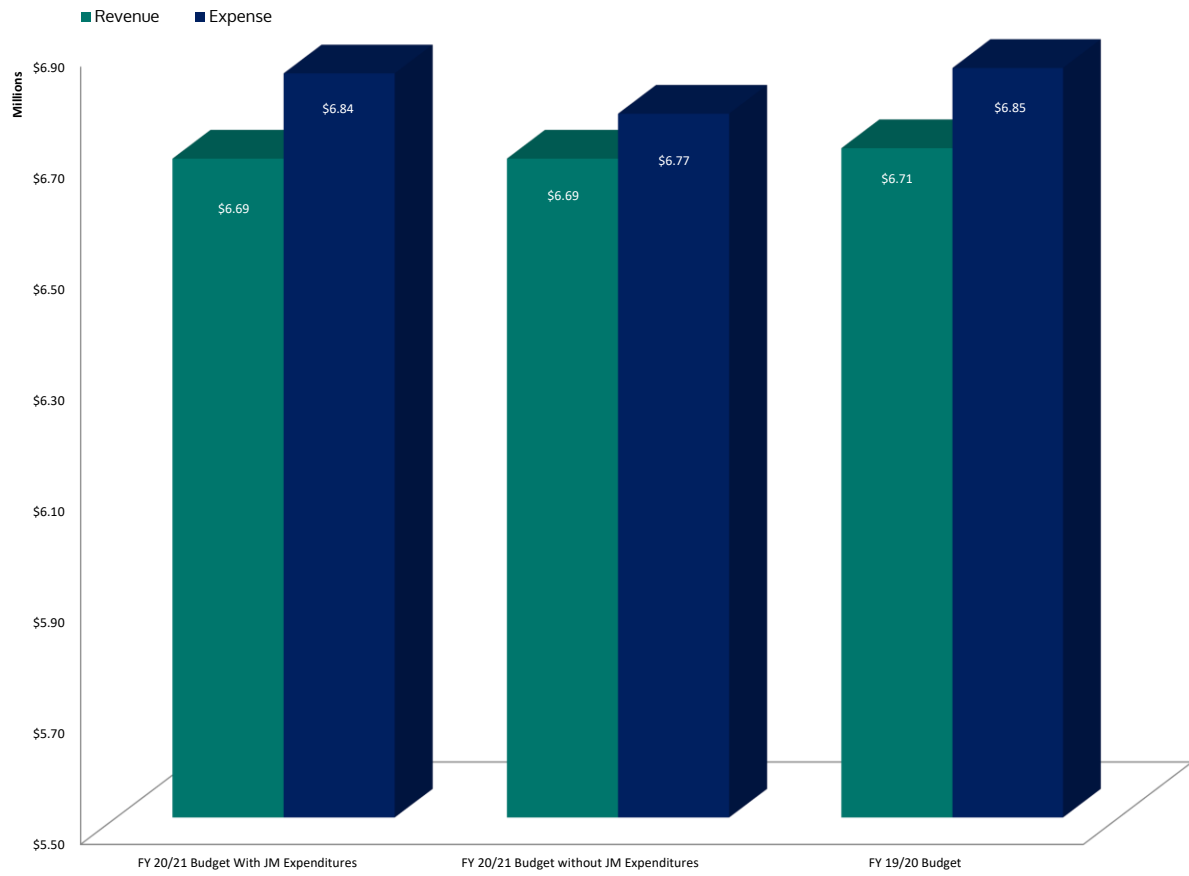


Payroll
Operating
Partner Expense

FY 20/21 Expense Summary Detail



Budget Comparison FY 19/20 - FY 20/21



Tahoe RCD
Fiscal Year 19/20
Month Ended 3/31/20
General Fund: "Cash" Balance Summary

Details	Total
Opening "Cash" Balance:	
Current "EDC" Balance	\$ 71,264.77
Current "JP Morgan Chase" Balance	\$ 1,163,429.98
Current "Petty Cash" Balance	\$ 250.00
	\$ 1,234,944.75
Add: Accounts Receivable	\$ 1,064,187.42
Add: Retention Receivable	\$ 25,286.36
Less: Accounts Payable:	\$ 536,876.12
Less: Unearned Revenue	\$ 57,375.24
SubTotal	\$ 1,730,167.17
Less: General Fund Encumbered Contracts	
FY 18/19 Net Pension Liability	\$ 321,768.00
Compensated Absences Liability	\$ 25,811.00
Compensated Absences Liability	\$ (347,579.00)
Less: Reserve Items	
Cash Reserve: Coverage re Wait Times re Grantor Reimbursement	\$ 500,000.00
IT Reserve: Upgrades to Server and Accounting Systems	\$ 20,000.00
Contingency Reserve: One Year General Fund Operating Costs	\$ 465,347.44
Johnson Meadow Reserve	\$ 49,552.48
Johnson Meadow Encroachment	\$ 212,428.44
	\$ (985,347.44)
SubTotal	\$ (1,594,907.36)
Total General Fund "Liquid" Cash Balance	\$ 135,259.81

Tahoe RCD**Fiscal Year 19/20****Month Ended 12/31/19****General Fund: "Cash" Balance Summary**

Payroll		
District Manager	\$ 130,852.80	12 months - 100%
Director of Programs	\$ 57,917.60	12 months - 50%
Director of Finance	\$ 92,926.08	12 months - 85%
Bookkeeper/HR	\$ 64,818.00	12 months - 75%
Audit	\$ 20,000.00	12 months
CalPERS	\$ 1,300.00	12 months
Burgarello	\$ 264.00	12 months
Constant Contact	\$ 714.00	12 months
Internet	\$ 1,680.00	12 months
Legal	\$ 10,000.00	12 months
Liability Insurance	\$ 18,989.62	12 months
Misc Office Supplies	\$ 1,000.00	12 months
Phone	\$ 5,353.68	12 months
Pitney Bowes Lease	\$ 600.00	12 months
Postage	\$ 600.00	12 months
Office and Storage Rent	\$ 57,536.76	12 months
Kaspersky Server security	\$ 269.90	3 years
Server Software License		
Sugar Sync	\$ 500.00	12 months
Web Hosting	\$ 25.00	12 months
Xerox	\$ 1,574.52	12 months
Total General Fund Operating Costs:		\$ 465,347.44