

OFFICERS
Carl Ribaudo, President
Shelly Thomsen, Vice President
Harold Singer, Treasurer
Martin Goldberg, Director
Jason Burke, Director

**TAHOE RESOURCE CONSERVATION DISTRICT
SPECIAL BOARD MEETING**

**Tuesday, June 23 2020
870 Emerald Bay Road
South Lake Tahoe, CA 96150
10:00 – 11:30 a.m.**

AGENDA

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCE MEETINGS:

Based on the mandates by the Governor in Executive Order N-33-20 and the County Public Health Officer to shelter in place and the guidance from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices are not open to the public at this time. (See the District's Promulgation of Rules and Orders)
- The meeting will be conducted via teleconference using Zoom. (See Executive Order N-29-20)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE THE MEETING

Telephone: Listen to the meeting live by calling Zoom at (669) 900-6833 or (346) 248-7799. Enter the Meeting ID# 993-703-0547 followed by the pound (#) key. More phone numbers can be found on Zoom's website at <https://zoom.us/u/abb4GNs5xM> if the line is busy. Enter Password (if required): 749701

Computer: Watch the live streaming of the meeting from a computer by navigating to <https://us04web.zoom.us/j/9937030547> using a computer with internet access that meets Zoom's system requirements (see <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>). Enter Password (if required): 749701

Mobile: Log in through the Zoom mobile app on a smartphone and enter Meeting ID# 993-703-0547, Enter Password (if required): 749701.

HOW TO SUBMIT PUBLIC COMMENTS:

Before the Meeting: Please email your comments to admin@tahoercd.org, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your

comments. If you would like your comment to be read aloud at the meeting (not to exceed five minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before 5:00 PM on the day before the meeting will be held, will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Board at the meeting. Comments received after this time will be treated as contemporaneous (Telephonic / Electronic Comments).

Telephonic / Electronic Comments: During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for submission. A short recess (generally less than 10 minutes) will take place during the time public comment is open to allow the comments to be collected. Please email your comments to admin@tahoercd.org, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. Once the public comment period is closed, all comments timely received will be read aloud by staff. Comments received after the close of the public comment period will be added to the official record after the meeting.

ACCESSIBILITY INFORMATION:

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Nicole Cartwright, Executive Director, at least 48 hours before the meeting at (530) 543-1501 ext. 111 or ncartwright@tahoercd.org. Advanced notification will enable the District to swiftly resolve such requests to ensure accessibility.

PUBLIC RECORDS

Public Records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time they are distributed to all or a majority of the members of the Board. The documents will be made available on the Tahoe RCD Website: www.tahoercd.org.

Posted: TRCD Administrative Office, www.tahoercd.org.

I. CALL TO ORDER

II. ROLL CALL

III. COMMUNICATIONS FROM AUDIENCE – Brief Non-Agenda Items

This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act. Each member of the public who wishes to comment shall be allotted five minutes.

IV. CHANGES OR ADDITIONS TO THE AGENDA

V. APPROVAL OF THE AGENDA

VI. AGENDA ITEMS

- | | |
|--|----------------|
| 1. Tahoe RCD FY 20/21 Annual Budget | Action/Approve |
| 2. Request for Allocation of \$10,000.00 from District
Savings to Pay for Tahoe RCD ADA Website
Compliance | Action/Approve |

VII. ADJOURNMENT



Date: June 19, 2020

To: Tahoe RCD Board of Directors

From: Nicole Cartwright, Executive Director

Fiscal Year 2020-2021 Budget - Revision

Recommendation:

Review and approve the FY 20/21 Budget. Staff recommendation is Option 3 discussed below.

Discussion:

The original budget showed a \$80,819.89 deficit. There were multiple factors that played into that deficit. Here is a summary of factors that were discussed at the June 9th board meeting:

- No interest revenue expected for 20/21 now that we do not bank with the County
- A reduction in grants that allow direct billing for administrative staff and operating costs which increases hours and costs being charged to Admin and General Fund
- Low admin rates allowed/accepted for all grants, ranging from 5 -15%
- Mandatory website update to meet State standards for ADA compliance by January 2021. This is budgeted at \$15,000.
- Payroll has increased with the implementation of the new salary ranges
- Various increases in operating costs, impacting Admin and General Fund such as rent, and phone service

Staff have developed three budget options for review and approval. The following cuts or reductions from the General Fund and Admin operating budget would be implemented in all of the three options to reduce the deficit:

- Cut all Meeting Expense - \$1,750
 - This item includes board meeting snacks, staff/board holiday party costs and 45th anniversary celebration funds
- Reduced Office Expenses from \$4,000 to \$3,000
 - Closer to actual previous year expenses
- Reduced Postage from \$1,000 to \$700
 - Closer to actual previous year expenses
- Cut all Computer Equipment - \$1,000
 - At this time there is no need for a new computer in FY 20/21. In the event a computer is needed the office expense budget can cover this cost
- Reduced Professional Fees from \$42,400 to \$27,400
 - Website costs of \$15,000 were removed and will be requested for directly from savings due to the mandate that the website must be ADA compliant by this fiscal year, otherwise the District would not budget for this item this year
- Reduced Staff Development from \$7,500 to \$1,000

- Due to the pandemic and travel restrictions, training and travel costs are anticipated to be less than prior years and free trainings/workshops will be offered online. The reduced amount will support necessary trainings or webinars to ensure compliance, but staff would not participate in non-essential trainings.
- Cut all Board Development - \$2,000
 - Same as above reasoning for staff development. Mandatory board trainings, like ethics and sexual harassment, are offered free through CSDA.
- Reduced Transportation/Travel from \$2,000 to \$1,000
 - Travel is expected to be limited or reduced due to the pandemic.
- Reduced Mileage from \$1,500 to \$250
 - Travel is expected to be limited or reduced due to the pandemic.
- Cut all Travel Benefits - \$6,000
 - Due to the pandemic, the Executive Director's Travel Benefits were removed in April 2020 and will remain so into this fiscal year
- Reduced Legal from \$15,000 to \$5,000
 - Closer to actual previous years expenses with extra for unforeseen issues (\$5,000 is double what the general fund typically spends on legal)

These cuts and reductions result in a **total savings of \$45,800**.

Additional cuts were discussed by staff, but it was ultimately determined that the risk of cutting the following items was too high. Removing these costs would have a negative impact on partnerships, membership benefits and additional funding opportunities. The items discussed were:

- Membership & Dues (based on FY 19/20 costs) –
 - CARCD - \$3,700.00
 - CSDA - \$3,767.00
 - Chamber – \$234.00
- Professional Fees – potential reduction or cut on Platinum Advisors services for involvement in Tahoe Alliance - \$6,000

Staff have identified areas of anticipated savings and additional revenue. These will positively impact our net balance.

- Savings from SDRMA in both Liability Insurance and Workers Compensation of approximately \$3,000-5,000, returned at the end of the year based on District participation in the SDRMA credit incentive program
- Based on actual expenditures with Eide Bailey (CPA) there is a likelihood that there will be a \$5,000 to \$10,000 saving of their \$19,000 contract; however, staff are not comfortable with decreasing their contract total in the event of unforeseen circumstances
- Potential new admin revenue of \$652 from CARCD through a COVID response grant
- Potential interest revenue with a new savings, certificate of deposit or other interest-bearing account
- Discuss with landlord financial accommodations to reduce rent or not impose the annual 3% CPI increase

- New funding opportunities to support programs and projects such as the extended pavement study, Polaris Wetland restoration planning, NRCS priorities and Johnson Meadow land management funding

Additional changes made in all three budget options include:

- Admin staff total hours were reduced by 40 hours from 2080 to 2040 to calculate for vacation time more accurately (costs are covered by the compensated absences funding that is included in the billable rate of each employee; vacation hours taken are never billed to grants or Admin).
- Hours moved from Director of Programs to Executive Director to reduce overall hours on Director of Programs to get hours closer to actual hours worked, which reduced pressure on Admin.
- An offsetting revenue line for Vehicle Maintenance and Fuel Purchases charges was added to illustrate that the mileage reimbursements from the grants fully cover these costs and provide additional funds for repairs

The only difference in the three budget options is seen in Payroll. All scenarios represented prevent the District from implementing cuts to hours, furloughs or eliminating positions. The scenarios were developed based on the need to continue to implement the results of the Salary Survey approved by the Board in June 2019, consider the potential economic recession and our partner and funder perspectives. The results of the salary survey showed that Tahoe RCD was on average 53% behind market for base salary. The final salary ranges approved by the Board were 20% below the labor market median. Since implementation of the salary survey began in July 2019, we have been able to successfully move 7 employees into their appropriate ranges. However, there are still 13 staff that are not in range. Staff also recognize that the states of California and Nevada, and our regional partners are all facing financial hardships due to COVID-19. Staff feel that is very important to acknowledge and respect this public perception. The three budget options are:

Option 1: No Merit Increases or Salary Survey Implementation

Staff would not be eligible for merit increases and no salary survey implementation would be conducted. Overall, the need for 5% to 18% increases would remain if no implementation of the salary survey is applied in 20/21 across 13 full time positions. See table below

- a. Pros: Aligns with public perception (funders and state budget cuts), does not result in a deficit
- b. Cons: Incentive not available to staff, potential to reduce retention, set back on implementation of salary survey.

Option 2: Merit Increases & Salary Survey Implementation

Staff within their ranges would be eligible for a 5% merit increase. Staff below their salary range would receive a 5% to 8% salary increase to continue planned implementation of salary survey. With this option, 3 new staff would reach their range and 10 staff would be 2% to 10% from their range

- a. Pros: Invest in staff, potential to increase retention, closer to reaching salary survey goals
- b. Cons: Results in a deficit (although likely not to occur with above mentioned savings)

Option 3: Minimal Salary Survey Implementation Only

Staff that are below their salary range would receive a minimal 5% increase to continue implementation of the Salary Survey. This would apply to 13 of 20 year-round staff. With this option, 12 staff would still be 2% to 12% below their range.

- a. Pros: Aligns with funders and state budget cut requests, does not result in a deficit, closer to reaching salary survey goals, potential to increase retention

- b. Cons: Set back on implementation of salary survey and impacts equity across classifications

The net balance for all three options is:

Option 1 – No Merit Increases or Salary Survey Implementation	Net Balance \$3,301.28
Option 2 – Merit Increases & Salary Survey Implementation	Net Balance \$-10,188.75
Option 3 – Minimal Salary Survey Implementation Only	Net Balance \$300.44

Currently we have 13 positions out of 20 that are still not within their salary range.

- Four Program Assistants are 14% below bottom of the range
- Two Program Assistants are 8% below bottom of the range
- One Coordinator is 11% below bottom of the range
- One Specialist is 9% below bottom of the range
- Four Managers are 7%, 10%, 17% and 18% below bottom of the range
- One Director is 5% below bottom of the range

The table below shows the percent remaining to get each position into their salary ranges after the implementation of Option 1, 2 or 3 above.

Remaining Percent to Implement Salary Survey

Positions	Option 1 - no merit increase in 20/21	Remaining %	Option 2 - 5% and salary survey implementation	Remaining %	Option 3 - 5% for salary survey implementation only	Remaining %
Assistant	\$20.43	14%	\$22.13	5%	\$21.45	8%
Assistant	\$20.43	14%	\$22.13	5%	\$21.45	8%
Assistant	\$20.43	14%	\$22.13	5%	\$21.45	8%
Assistant	\$20.43	14%	\$22.13	5%	\$21.45	8%
Assistant	\$21.50	8%	\$22.57	3%	\$22.57	3%
Assistant	\$21.60	8%	\$23.36		\$22.68	3%
Coordinator	\$23.01	11%	\$24.62	4%	\$24.16	6%
Coordinator	\$26.84		\$26.84		\$26.84	
Coordinator	\$25.56		\$26.84		\$25.56	
Coordinator	\$25.59		\$25.56		\$25.59	
Coordinator	\$26.93		\$28.27		\$26.93	
Specialist	\$31.99	9%	\$34.23	2%	\$33.59	4%
Manager	\$31.97	17%	\$34.21	9%	\$33.57	11%
Manager	\$33.92	10%	\$35.62	5%	\$35.62	5%
Manager	\$35.52	7%	\$37.93		\$37.29	2%
Manager	\$39.43		\$41.40		\$39.43	
Manager	\$31.78	18%	\$34.00	10%	\$33.37	12%
Director	\$39.07	5%	\$41.13		\$39.07	5%
Director	\$44.28		\$46.49		\$44.28	
Director	\$49.33		\$51.79		\$49.33	

Red = In Range

Staff will work with the Finance Committee and the full Board to discuss strategies and tactics to mitigate potential shortfalls in the future and plan for the potential impacts of a recession. Management staff has started to strategize on program and project funding. A long-range budget, strategic plan and/or business plan will be developed to guide grant applications and program and project development. The Finance Committee and Board should evaluate various interest-bearing account options to manage our reserves.

Attachments: FY 20/21 Budget – Option 1, 2 and 3 and Cash Balance

**Tahoe Resource Conservation District
BUDGET SUMMARY
FY 20/21**

REVENUE	% of 20/21 Budget	FY 20/21 Budget	FY 19/20 Budget
Property Tax Payments ¹	2.04%	\$ 135,000.00	\$ 135,000.00
Interest Revenue ²	0.00%	\$ -	\$ 10,000.00
Vehicle Maint & Fuel	0.07%	\$ 4,500.00	
State	34.81%	\$ 2,305,868.48	\$ 3,245,226.67
Federal	56.11%	\$ 3,717,063.74	\$ 2,777,164.83
Local ³	3.02%	\$ 200,351.86	\$ 330,634.76
Private	0.65%	\$ 42,975.09	\$ 47,228.31
Grant Administration Fees	3.30%	\$ 218,859.76	\$ 160,308.78
TOTAL Revenue	100.00%	\$ 6,624,618.93	\$ 6,705,563.35
EXPENSES	% of Budget	FY 20/21 Budget	FY 19/20 Budget
Payroll ⁴ - Program and District	33.45%	\$ 2,238,921.65	\$ 2,317,648.10
Administrative/Management staff	13.19%	\$ 883,067.72	\$ 861,792.06
Program staff	12.05%	\$ 806,633.73	\$ 747,882.81
Seasonal WIP staff	5.31%	\$ 355,324.62	\$ 388,198.91
Seasonal JPA staff	2.90%	\$ 193,895.59	\$ 319,774.32
Payroll - Johnson Meadow	0.34%	\$ 22,500.22	\$ 38,000.00
Payroll - Johnson Meadow Encroachments	0.39%	\$ 26,217.92	\$ 23,000.00
Total Payroll:	34.18%	\$ 2,287,639.79	\$ 2,378,648.10
Operating - Program and District	7.76%	\$ 519,404.02	\$ 696,297.69
Operating Johnson Meadow	0.05%	\$ 3,500.00	\$ 7,400.00
Operating Johnson Meadow - Encroachments	0.09%	\$ 6,250.00	\$ 11,700.00
Total Operating Expenses:	7.91%	\$ 529,154.02	\$ 715,397.69
Partner Expense - Program and District	57.71%	\$ 3,862,991.98	\$ 3,678,817.51
Partner Johnson Meadow	0.06%	\$ 4,000.00	\$ 17,000.00
Partner Johnson Meadow - Encroachments	0.15%	\$ 10,000.00	\$ 60,000.00
Total Partner Expense:	57.92%	\$ 3,876,991.98	\$ 3,755,817.51
TOTAL Expenses Including JM		\$ 6,693,785.80	\$ 6,849,863.30
TOTAL Expenses excluding JM		\$ 6,621,317.65	\$ 6,692,763.30
NET BALANCE - Including JM Expenditures		\$ (69,166.86)	\$ (144,299.95)
NET BALANCE - Excluding JM Expenditures		\$ 3,301.28	\$ 12,800.05

¹ Property tax payments are allocated through Placer and El Dorado Counties

² Interest revenue is earned on District cash held by El Dorado County

³ Local revenue sources are from interagency agreements

⁴ Payroll includes Prepaid Worker's Comp

Tahoe Resource Conservation District
Revenue Summary
FY 20/21

SCENARIO 1

Revenue Source	Revenue Category				
	TOTAL		Payroll	Operating Expenses	Partners Expense
General Fund					
Property Tax	37.67%	\$ 135,000.00	\$ -	\$ 127,123.84	\$ 3,250.00
Interest Revenue	0.00%	\$ -	\$ -	\$ -	\$ -
Vechicle Maint & Fuel Purchase Revenue	1.26%	\$ 4,500.00	\$ -	\$ -	\$ -
Grant Administration Fees	61.07%	\$ 218,859.76	\$ 176,555.65	\$ 48,129.00	\$ -
Johnson Meadow	0.00%	\$ -	\$ 22,500.22	\$ 3,500.00	\$ 4,000.00
Johnson Meadow - Encroachments	0.00%	\$ -	\$ 26,217.92	\$ 6,250.00	\$ 10,000.00
<i>General Fund Subtotal</i>	100.00%	\$ 358,359.76	\$ 225,273.79	\$ 185,002.84	\$ 17,250.00
State					
California Tahoe Conservancy	40.35%	\$ 930,303.22	\$ 528,568.25	\$ 45,140.46	\$ 356,594.51
CalFire	1.84%	\$ 42,394.48	\$ 20,746.48	\$ 13,103.00	\$ 8,545.00
California Departement of Transportation	1.64%	\$ 37,795.63	\$ 19,211.85	\$ 4,913.36	\$ 13,670.42
California Dept of Resources Recycling and Recovery	0.59%	\$ 13,664.90	\$ 8,789.90	\$ 3,125.00	\$ 1,750.00
Nevada Department of Transportation	3.67%	\$ 84,561.98	\$ 42,724.78	\$ 10,240.78	\$ 31,596.42
Nevada Division of State Lands	2.29%	\$ 52,697.65	\$ 17,964.62	\$ 9,017.65	\$ 25,715.38
Department of Water Resources	0.13%	\$ 2,965.31	\$ 2,965.31	\$ -	\$ -
Tahoe Regional Planning Agency	49.50%	\$ 1,141,485.31	\$ 966,062.06	\$ 147,287.03	\$ 28,136.22
<i>State Subtotal</i>	100.00%	\$ 2,305,868.48	\$ 1,607,033.25	\$ 232,827.28	\$ 466,007.95
Federal					
Bureau of Land Management	92.77%	\$ 3,448,247.62	\$ 248,173.81	\$ 66,960.00	\$ 3,133,113.81
Bureau of Reclamation	6.15%	\$ 228,639.67	\$ 90,739.43	\$ 1,132.12	\$ 136,768.12
CARCD - RCPP	0.56%	\$ 20,917.40	\$ 917.40	\$ -	\$ 20,000.00
Natural Resources Conservation Services	0.52%	\$ 19,259.05	\$ 4,789.39	\$ 4,469.66	\$ 10,000.00
<i>Federal Subtotal</i>	100.00%	\$ 3,717,063.74	\$ 344,620.03	\$ 72,561.78	\$ 3,299,881.93
Local					
City of South Lake Tahoe	18.86%	\$ 37,795.63	\$ 19,211.85	\$ 4,913.36	\$ 13,670.42
El Dorado County	18.86%	\$ 37,795.63	\$ 19,211.85	\$ 4,913.36	\$ 13,670.42
Douglas County	18.86%	\$ 37,795.63	\$ 19,211.85	\$ 4,913.36	\$ 13,670.42
Placer County	18.86%	\$ 37,795.63	\$ 19,211.85	\$ 4,913.36	\$ 13,670.42
Washoe County	18.86%	\$ 37,795.63	\$ 19,211.85	\$ 4,913.36	\$ 13,670.42
Nevada County Fish & Wildlife Commission	1.17%	\$ 2,339.52	\$ -	\$ 2,339.52	\$ -
South Tahoe PUD	4.51%	\$ 9,034.19	\$ 8,918.19	\$ 116.00	\$ -
<i>Local Subtotal</i>	100.00%	\$ 200,351.86	\$ 104,977.44	\$ 27,022.32	\$ 68,352.10
Private					
Elk Point CC HOA	13.96%	\$ 6,000.00	\$ -	\$ -	\$ 6,000.00
Parasol Foundation	32.43%	\$ 13,934.97	\$ 3,311.04	\$ 10,623.93	\$ -
Tahoe Fund	53.61%	\$ 23,040.12	\$ 2,424.25	\$ 1,115.87	\$ 19,500.00
<i>Private Subtotal</i>	100.00%	\$ 42,975.09	\$ 5,735.29	\$ 11,739.80	\$ 25,500.00
TOTAL		\$ 6,624,618.93	\$ 2,287,639.79	\$ 529,154.02	\$ 3,876,991.98

Staff	Funding Source →	BOR FOR JM	CAL FIRE CCI HOME RETROFITS	CAL FIRE CCI PRE ATTACK	CAL RECYCLE 20	CTC AIS PC 16	CTC AIS 20	CTC AIS COLLAB	CTC RR 19	CTC Monitoring 20	CTC JPA 19	CTC JPA 20										
	Management/Administrative Staff																					
Executive Director		99.67	18.41 ↓		33.11			196.62														
Director of Programs		99.46					673.57	120.75	137.76	31.36		37.63										
Director of Finance and Admin			27.22	12.59				41.94				20.97										
Program Manager										32.62		122.33										
Program Manager																						
Program Manager			84.10	11.42																		
Program Manager		1680.26			28.24																	
Grant Manager/HR								31.90														
Bookeeper/Office Coordinator																						
	Subtotal	1879.382843	129.728341	24.0120586	61.35028036		673.5742235	391.2061195	137.7611025	63.9823387		180.930727										
	Program Staff																					
Program Specialist				78.47																		
Program Coordinator		146.78					944.58		257.59	41.77		75.18										
Program Coordinator																						
Program Coordinator			270.58																			
Program Coordinator					37.70																	
Program Coordinator												500.00										
Program Assistant					33.41							1449.26										
Program Assistant												500.00										
Site Supervisor												1158.42										
Site Supervisor																						
Site Supervisor																						
Site Supervisor																						
Environmental Technician II												1000.00										
Environmental Technician II												900.00										
	Subtotal	146.7842796	270.5796732	78.46675995	71.1123058		944.5798642		257.5851611	41.76830892	3000	4342.862956										
	Seasonal Staff																					
AIS Outreach (ET II)							148.59															
AIS PIS (ET 1)																						
Watercraft Inspectors (ET I & ET II)																						
JPA Crew (ET I & ET II)					128.29	25.36						1000.00										
MBTA/Wildlife (ET II & ET III)						10.72						6000.00										
	Subtotal				128.29	36.08	148.59															
Total Hours per Grant		2026.167123	400.3080142	102.4788186	260.7525862	36.08	1766.744088	391.2061195	395.3462636	335.1806476	4000	11477.79368										
Total Cost per Grant	\$	90,739.43	\$	15,984.04	\$	4,762.44	\$	8,789.90	\$	867.42	\$	79,280.87	\$	24,328.45	\$	18,019.27	\$	12,167.73	\$	96,485.00	\$	297,419.51

Staff	Funding Source →	EPCCHOA	JOHNSON MEADOW	JOHNSON MEADOW ENCROACHMENTS	NDOT SR 431 19	NDSL AIS 18	NDSL AIS 19	NDSL AIS 20	NRCS 004 RENT	NRCS 040 LANDSCAPE	NFWC
	Management/Administrative Staff										
Executive Director			73.48	158.98	21.98						
Director of Programs			82.52			7.33	8.91	39.37			
Director of Finance and Admin											
Program Manager					244.66					32.51	
Program Manager											
Program Manager											
Program Manager			116.01	173.29						39.69	
Grant Manager/HR										11.33	
Bookeeper/Office Coordinator										25.14	
Subtotal		272.0097816	332.2641798	266.6367963	7.328163063	8.906697475	39.36927546			108.6714596	
	Program Staff										
Program Specialist					184.73						
Program Coordinator						103.80	75.86	89.04			
Program Coordinator											
Program Coordinator											
Program Coordinator			38.04	40.00							
Program Assistant											
Program Assistant			30.83	41.73							
Site Supervisor											
Site Supervisor											
Site Supervisor											
Site Supervisor											
Environmental Technician II											
Environmental Technician II											
Subtotal		68.86527744	81.72626387	184.7275907	103.8046897	75.86169108	89.03959254				
	Seasonal Staff										
AIS Outreach (ET II)											
AIS PIS (ET 1)											
Watercraft Inspectors (ET I & ET II)											
JPA Crew (ET I & ET II)			233.32	233.32		85.31	124.94				
MBTA/Wildlife (ET II & ET III)											
Subtotal		233.32	233.32		85.31	124.94					
	Total Hours per Grant	574.195059	647.3104437	451.3643871	196.4428528	209.7083886	128.408868			108.6714596	
Total Cost per Grant	\$ -	\$ 22,500.22	\$ 26,217.92	\$ 23,188.47	\$ 6,170.07	\$ 6,065.73	\$ 5,728.82	\$ -	\$ 4,789.39	\$ -	

Staff	Funding Source	PARASOL 19 F	PARASOL 19 PAP	PROP 84 R3 ADMIN	RCPP	SNPLMA FIRE	STPUD P84 R3	SWP EDC 17	SWP PLACER 17	SWP CALTRANS 19	SWP WASHOE 19	SWP NDOT 19
	Management/Administrative Staff											
Executive Director			5.23			258.69	7.33	15.70	15.70	15.70	15.70	15.70
Director of Programs						167.26						
Director of Finance and Admin			26.74			381.64	20.97					
Program Manager							108.06	214.07	214.07	214.07	214.07	219.17
Program Manager												
Program Manager		14.74		21.05		1948.70						
Program Manager												
Grant Manager/HR			27.11			388.09	21.27					
Bookeeper/Office Coordinator						265.18	15.91					
Subtotal		14.73565856	59.08208983	21.0509408	3409.552746	173.5280894	229.7744819	229.7744819	229.7744819	229.7744819	229.7744819	234.8714706
	Program Staff											
Program Specialist			58.35			552.06		143.32	143.32	143.32	143.32	144.38
Program Coordinator												
Program Coordinator												
Program Coordinator						1809.42						
Program Coordinator												
Program Assistant												
Program Assistant												
Site Supervisor												
Site Supervisor												
Site Supervisor												
Site Supervisor												
Environmental Technician II												
Environmental Technician II												
Subtotal		58.348439				2361.483833		143.3231307	143.3231307	143.3231307	143.3231307	144.3847836
	Seasonal Staff											
AIS Outreach (ET II)												
AIS PIS (ET 1)												
Watercraft Inspectors (ET I & ET II)												
JPA Crew (ET I & ET II)												
MBTA/Wildlife (ET II & ET III)												
Subtotal												
Total Hours per Grant		73.08409756	59.08208983	21.0509408	5771.036579	173.5280894	373.0976126	373.0976126	373.0976126	373.0976126	373.0976126	379.2562542
Total Cost per Grant	\$ -	\$ 3,311.04	\$ 2,965.31	\$ 917.40	\$ 248,173.81	\$ 8,918.19	\$ 19,211.85	\$ 19,211.85	\$ 19,211.85	\$ 19,211.85	\$ 19,211.85	\$ 19,536.31

**Tahoe Resource Conservation District
BUDGET SUMMARY
FY 20/21**

REVENUE	% of 20/21 Budget	FY 20/21 Budget	FY 19/20 Budget
Property Tax Payments ¹	2.02%	\$ 135,000.00	\$ 135,000.00
Interest Revenue ²	0.00%	\$ -	\$ 10,000.00
Vehicle Maint & Fuel	0.07%	\$ 4,500.00	
State	35.21%	\$ 2,356,299.35	\$ 3,245,226.67
Federal	55.75%	\$ 3,730,678.69	\$ 2,777,164.83
Local ³	2.99%	\$ 200,351.86	\$ 330,634.76
Private	0.64%	\$ 42,975.09	\$ 47,228.31
Grant Administration Fees	3.31%	\$ 221,465.33	\$ 160,308.78
TOTAL Revenue	100.00%	\$ 6,691,270.33	\$ 6,705,563.35
EXPENSES	% of Budget	FY 20/21 Budget	FY 19/20 Budget
Payroll ⁴ - Program and District	34.24%	\$ 2,319,063.08	\$ 2,317,648.10
Administrative/Management staff	13.60%	\$ 921,168.67	\$ 861,792.06
Program staff	12.53%	\$ 848,674.20	\$ 747,882.81
Seasonal WIP staff	5.25%	\$ 355,324.62	\$ 388,198.91
Seasonal JPA staff	2.86%	\$ 193,895.59	\$ 319,774.32
Payroll - Johnson Meadow	0.33%	\$ 22,500.22	\$ 38,000.00
Payroll - Johnson Meadow Encroachments	0.39%	\$ 26,217.92	\$ 23,000.00
Total Payroll:	34.95%	\$ 2,367,781.22	\$ 2,378,648.10
Operating - Program and District	7.67%	\$ 519,404.02	\$ 696,297.69
Operating Johnson Meadow	0.05%	\$ 3,500.00	\$ 7,400.00
Operating Johnson Meadow - Encroachments	0.09%	\$ 6,250.00	\$ 11,700.00
Total Operating Expenses:	7.81%	\$ 529,154.02	\$ 715,397.69
Partner Expense - Program and District	57.03%	\$ 3,862,991.98	\$ 3,678,817.51
Partner Johnson Meadow	0.06%	\$ 4,000.00	\$ 17,000.00
Partner Johnson Meadow - Encroachments	0.15%	\$ 10,000.00	\$ 60,000.00
Total Partner Expense:	57.23%	\$ 3,876,991.98	\$ 3,755,817.51
TOTAL Expenses Including JM		\$ 6,773,927.22	\$ 6,849,863.30
TOTAL Expenses excluding JM		\$ 6,701,459.08	\$ 6,692,763.30
NET BALANCE - Including JM Expenditures		\$ (82,656.89)	\$ (144,299.95)
NET BALANCE - Excluding JM Expenditures		\$ (10,188.75)	\$ 12,800.05

**Tahoe Resource Conservation District
Revenue Summary
FY 20/21**

SCENARIO 2

Revenue Source		Revenue Category				
		TOTAL		Payroll	Operating Expenses	Partners Expense
General Fund		37.40%	\$ 135,000.00	\$ -	\$ 127,123.84	\$ 3,250.00
	Property Tax	0.00%	\$ -	\$ -	\$ -	\$ -
	Interest Revenue	1.25%	\$ 4,500.00	\$ -	\$ -	\$ -
	Vechicle Maint & Fuel Purchase Revenue	61.35%	\$ 221,465.33	\$ 192,651.25	\$ 48,129.00	\$ -
	Grant Administration Fees	0.00%	\$ -	\$ 22,500.22	\$ 3,500.00	\$ 4,000.00
	Johnson Meadow	0.00%	\$ -	\$ 26,217.92	\$ 6,250.00	\$ 10,000.00
	Johnson Meadow - Encroachments	100.00%	\$ 360,965.33	\$ 241,369.39	\$ 185,002.84	\$ 17,250.00
State						
	California Tahoe Conservancy	40.08%	\$ 944,443.01	\$ 542,708.04	\$ 45,140.46	\$ 356,594.51
	CalFire	1.80%	\$ 42,394.48	\$ 20,746.48	\$ 13,103.00	\$ 8,545.00
	California Departement of Transportation	1.60%	\$ 37,795.63	\$ 19,211.85	\$ 4,913.36	\$ 13,670.42
	California Dept of Resources Recycling and Recovery	0.58%	\$ 13,741.62	\$ 8,866.62	\$ 3,125.00	\$ 1,750.00
	Nevada Department of Transportation	3.59%	\$ 84,561.98	\$ 42,724.78	\$ 10,240.78	\$ 31,596.42
	Nevada Division of State Lands	2.24%	\$ 52,697.65	\$ 17,964.62	\$ 9,017.65	\$ 25,715.38
	Department of Water Resources	0.13%	\$ 2,965.31	\$ 2,965.31	\$ -	\$ -
	Tahoe Regional Planning Agency	49.98%	\$ 1,177,699.68	\$ 1,002,276.43	\$ 147,287.03	\$ 28,136.22
	<i>State Subtotal</i>	100.00%	\$ 2,356,299.35	\$ 1,657,464.12	\$ 232,827.28	\$ 466,007.95
Federal						
	Bureau of Land Management	92.64%	\$ 3,456,269.05	\$ 256,195.24	\$ 66,960.00	\$ 3,133,113.81
	Bureau of Reclamation	6.26%	\$ 233,431.96	\$ 95,531.72	\$ 1,132.12	\$ 136,768.12
	CARCD - RCPP	0.56%	\$ 20,917.40	\$ 917.40	\$ -	\$ 20,000.00
	Natural Resources Conservation Services	0.54%	\$ 20,060.28	\$ 5,590.62	\$ 4,469.66	\$ 10,000.00
	<i>Federal Subtotal</i>	100.00%	\$ 3,730,678.69	\$ 358,234.98	\$ 72,561.78	\$ 3,299,881.93
Local						
	City of South Lake Tahoe	18.86%	\$ 37,795.63	\$ 19,211.85	\$ 4,913.36	\$ 13,670.42
	El Dorado County	18.86%	\$ 37,795.63	\$ 19,211.85	\$ 4,913.36	\$ 13,670.42
	Douglas County	18.86%	\$ 37,795.63	\$ 19,211.85	\$ 4,913.36	\$ 13,670.42
	Placer County	18.86%	\$ 37,795.63	\$ 19,211.85	\$ 4,913.36	\$ 13,670.42
	Washoe County	18.86%	\$ 37,795.63	\$ 19,211.85	\$ 4,913.36	\$ 13,670.42
	Nevada County Fish & Wildlife Commission	1.17%	\$ 2,339.52	\$ -	\$ 2,339.52	\$ -
	South Tahoe PUD	4.51%	\$ 9,034.19	\$ 8,918.19	\$ 116.00	\$ -
	<i>Local Subtotal</i>	100.00%	\$ 200,351.86	\$ 104,977.44	\$ 27,022.32	\$ 68,352.10
Private						
	Elk Point CC HOA	13.96%	\$ 6,000.00	\$ -	\$ -	\$ 6,000.00
	Parasol Foundation	32.43%	\$ 13,934.97	\$ 3,311.04	\$ 10,623.93	\$ -
	Tahoe Fund	53.61%	\$ 23,040.12	\$ 2,424.25	\$ 1,115.87	\$ 19,500.00
	<i>Private Subtotal</i>	100.00%	\$ 42,975.09	\$ 5,735.29	\$ 11,739.80	\$ 25,500.00
	TOTAL		\$ 6,691,270.33	\$ 2,367,781.22	\$ 529,154.02	\$ 3,876,991.98

Staff ↓	Funding Source →	BOR FOR JM	CAL FIRE CCI HOME RETROFITS	CAL FIRE CCI PRE ATTACK	CAL RECYCLE 20	CTC AIS PC 16	CTC AIS 20	CTC AIS COLLAB	CTC RR 19	CTC Monitoring 20	CTC JPA 19	CTC JPA 20
Management/Administrative Staff												
Executive Director	95.22	17.59		31.63			187.84					
Director of Programs	95.14					644.33	115.51	131.78	30.00		36.00	
Director of Finance and Admin		25.96	12.01				40.00				20.00	
Program Manager										31.19		116.95
Program Manager												
Program Manager		79.90	10.85									
Program Manager	1685.10			28.24								
Grant Manager/HR							30.00					
Bookeeper/Office Coordinator												
Subtotal	1875.46	123.45	22.86	59.87		644.33	373.35	131.78	61.1861533			172.9480749
Program Staff												
Program Specialist			73.91									
Program Coordinator	140.57					904.59		246.68	40.00			72.00
Program Coordinator												
Program Coordinator		259.12										
Program Coordinator				37.70							500.00	1449.26
Program Assistant					32.03						500.00	1158.42
Site Supervisor												
Site Supervisor												
Site Supervisor												
Site Supervisor												
Environmental Technician II											1000.00	900.00
Environmental Technician II											1000.00	760.00
Subtotal	140.57	259.12	73.91	69.73		904.59		246.68	40	3000		4339.68
Seasonal Staff												
AIS Outreach (ET II)						148.59						
AIS PIS (ET 1)												
Watercraft Inspectors (ET I & ET II)												
JPA Crew (ET I & ET II)				128.29	25.36						1000.00	6000.00
MBTA/Wildlife (ET II & ET III)					10.72						229.43	
Subtotal				128.29	36.08	148.59				229.43	1000	6954
Total Hours per Grant	2016.03	382.57	96.77	257.89	36.08	1697.51	373.35	378.46	330.6161533	4000		11466.62807
Total Cost per Grant	\$ 95,531.72	\$ 15,984.04	\$ 4,762.44	\$ 8,866.62	\$ 867.42	\$ 79,280.87	\$ 24,328.45	\$ 18,019.27	\$ 12,167.73	\$ 103,405.00		\$ 304,639.29

Staff ↓	Funding Source →	EPCCHOA	JOHNSON MEADOW	JOHNSON MEADOW ENCROACHMENTS	NDOT SR 431 19	NDSL AIS 18	NDSL AIS 19	NDSL AIS 20	NRCS 004 RENT	NRCS 040 LANDSCAPE	NFWC
Management/Administrative Staff											
Executive Director		70.20	151.88	21.00							
Director of Programs		78.94			7.01	8.52	37.66				
Director of Finance and Admin											
Program Manager				233.90						31.08	
Program Manager											
Program Manager											
Program Manager		109.12	163.00							54.82	
Grant Manager/HR										10.66	
Bookeeper/Office Coordinator										23.70	
Subtotal		258.26	314.88	254.8961498	7.01	8.52	37.66			120.2589509	
Program Staff											
Program Specialist				174.00							
Program Coordinator					99.41	72.65	85.27				
Program Coordinator											
Program Coordinator											
Program Coordinator		38.04	40.00								
Program Assistant											
Program Assistant		29.55	40.00								
Site Supervisor											
Site Supervisor											
Site Supervisor											
Site Supervisor											
Environmental Technician II											
Environmental Technician II											
Subtotal		67.59	80	174	99.41	72.65	85.27				
Seasonal Staff											
AIS Outreach (ET II)											
AIS PIS (ET 1)											
Watercraft Inspectors (ET I & ET II)											
JPA Crew (ET I & ET II)		233.32	233.32		85.31	124.94					
MBTA/Wildlife (ET II & ET III)											
Subtotal		233.32	233.32		85.31	124.94					
Total Hours per Grant		559.17	628.2	428.8961498	191.73	206.11	122.93			120.2589509	
Total Cost per Grant	\$ -	\$ 22,500.22	\$ 26,217.92	\$ 23,188.47	\$ 6,170.07	\$ 6,065.73	\$ 5,728.82	\$ -		\$ 5,590.62	\$ -

Staff ↓	Funding Source →	PARASOL 19 F	PARASOL 19 PAP	PROP 84 R3 ADMIN	RCPP	SNPLMA FIRE	STPUD P84 R3	SWP EDC 17	SWP PLACER 17	SWP CALTRANS 19	SWP WASHOE 19	SWP NDOT 19
Management/Administrative Staff												
Executive Director			5.00		247.14	7.00	15.00	15.00	15.00	15.00	15.00	15.00
Director of Programs					160.00							
Director of Finance and Admin			25.50		364.00	20.00						
Program Manager						103.30	204.66	204.66	204.66	204.66	204.66	209.53
Program Manager												
Program Manager		14.00		20.00	1955.00							
Program Manager												
Grant Manager/HR			25.50		365.00	20.00						
Bookeeper/Office Coordinator					250.00	15.00						
Subtotal		14	56	20	3341.14	165.3041328	219.659131	219.659131	219.659131	219.659131	219.659131	224.5319675
Program Staff												
Program Specialist			54.96		520.00		135.00	135.00	135.00	135.00	135.00	136.00
Program Coordinator												
Program Coordinator												
Program Coordinator					1821.00							
Program Coordinator												
Program Assistant												
Program Assistant												
Site Supervisor												
Site Supervisor												
Site Supervisor												
Site Supervisor												
Environmental Technician II												
Environmental Technician II												
Subtotal		54.96			2341		135	135	135	135	135	136
Seasonal Staff												
AIS Outreach (ET II)												
AIS PIS (ET 1)												
Watercraft Inspectors (ET I & ET II)												
JPA Crew (ET I & ET II)												
MBTA/Wildlife (ET II & ET III)												
Subtotal												
Total Hours per Grant		68.96	56	20	5682.14	165.3041328	354.659131	354.659131	354.659131	354.659131	354.659131	360.5319675
Total Cost per Grant	\$ -	\$ 3,311.04	\$ 2,965.31	\$ 917.40	\$ 256,195.24	\$ 8,918.19	\$ 19,211.85	\$ 19,211.85	\$ 19,211.85	\$ 19,211.85	\$ 19,211.85	\$ 19,536.31

**Tahoe Resource Conservation District
BUDGET SUMMARY
FY 20/21**

REVENUE	% of 20/21 Budget	FY 20/21 Budget	FY 19/20 Budget
Property Tax Payments ¹	2.03%	\$ 135,000.00	\$ 135,000.00
Interest Revenue ²	0.00%	\$ -	\$ 10,000.00
Vehicle Maint & Fuel	0.07%	\$ 4,500.00	
State	35.06%	\$ 2,337,052.53	\$ 3,245,226.67
Federal	55.88%	\$ 3,725,535.31	\$ 2,777,164.83
Local ³	3.01%	\$ 200,351.86	\$ 330,634.76
Private	0.64%	\$ 42,975.09	\$ 47,228.31
Grant Administration Fees	3.32%	\$ 221,045.62	\$ 160,308.78
TOTAL Revenue	100.00%	\$ 6,666,460.41	\$ 6,705,563.35
EXPENSES	% of Budget	FY 20/21 Budget	FY 19/20 Budget
Payroll ⁴ - Program and District	33.89%	\$ 2,283,763.97	\$ 2,317,648.10
Administrative/Management staff	13.40%	\$ 903,249.10	\$ 861,792.06
Program staff	12.34%	\$ 831,294.66	\$ 747,882.81
Seasonal WIP staff	5.27%	\$ 355,324.62	\$ 388,198.91
Seasonal JPA staff	2.88%	\$ 193,895.59	\$ 319,774.32
Payroll - Johnson Meadow	0.33%	\$ 22,500.22	\$ 38,000.00
Payroll - Johnson Meadow Encroachments	0.39%	\$ 26,217.92	\$ 23,000.00
Total Payroll:	34.61%	\$ 2,332,482.11	\$ 2,378,648.10
Operating - Program and District	7.71%	\$ 519,404.02	\$ 696,297.69
Operating Johnson Meadow	0.05%	\$ 3,500.00	\$ 7,400.00
Operating Johnson Meadow - Encroachments	0.09%	\$ 6,250.00	\$ 11,700.00
Total Operating Expenses:	7.85%	\$ 529,154.02	\$ 715,397.69
Partner Expense - Program and District	57.33%	\$ 3,862,991.98	\$ 3,678,817.51
Partner Johnson Meadow	0.06%	\$ 4,000.00	\$ 17,000.00
Partner Johnson Meadow - Encroachments	0.15%	\$ 10,000.00	\$ 60,000.00
Total Partner Expense:	57.53%	\$ 3,876,991.98	\$ 3,755,817.51
TOTAL Expenses Including JM		\$ 6,738,628.11	\$ 6,849,863.30
TOTAL Expenses excluding JM		\$ 6,666,159.97	\$ 6,692,763.30
NET BALANCE - Including JM Expenditures		\$ (72,167.71)	\$ (144,299.95)
NET BALANCE - Excluding JM Expenditures		\$ 300.44	\$ 12,800.05

Tahoe Resource Conservation District
Revenue Summary
FY 20/21

SCENARIO 3

Revenue Source		Revenue Category				
		TOTAL		Payroll	Operating Expenses	Partners Expense
General Fund						
	Property Tax	37.44%	\$ 135,000.00	\$ -	\$ 127,123.84	\$ 3,250.00
	Interest Revenue	0.00%	\$ -	\$ -	\$ -	\$ -
	Vechicle Maint & Fuel Purchase Revenue	1.25%	\$ 4,500.00	\$ -	\$ -	\$ -
	Grant Administration Fees	61.31%	\$ 221,045.62	\$ 181,742.35	\$ 48,129.00	\$ -
	Johnson Meadow	0.00%	\$ -	\$ 22,500.22	\$ 3,500.00	\$ 4,000.00
	Johnson Meadow - Encroachments	0.00%	\$ -	\$ 26,217.92	\$ 6,250.00	\$ 10,000.00
	<i>General Fund Subtotal</i>	100.00%	\$ 360,545.62	\$ 230,460.49	\$ 185,002.84	\$ 17,250.00
State						
	California Tahoe Conservancy	40.31%	\$ 942,163.01	\$ 540,428.04	\$ 45,140.46	\$ 356,594.51
	CalFire	1.81%	\$ 42,394.48	\$ 20,746.48	\$ 13,103.00	\$ 8,545.00
	California Departement of Transportation	1.62%	\$ 37,795.63	\$ 19,211.85	\$ 4,913.36	\$ 13,670.42
	California Dept of Resources Recycling and Recovery	0.59%	\$ 13,741.62	\$ 8,866.62	\$ 3,125.00	\$ 1,750.00
	Nevada Department of Transportation	3.62%	\$ 84,561.98	\$ 42,724.78	\$ 10,240.78	\$ 31,596.42
	Nevada Division of State Lands	2.25%	\$ 52,697.65	\$ 17,964.62	\$ 9,017.65	\$ 25,715.38
	Department of Water Resources	0.13%	\$ 2,965.31	\$ 2,965.31	\$ -	\$ -
	Tahoe Regional Planning Agency	49.67%	\$ 1,160,732.85	\$ 985,309.60	\$ 147,287.03	\$ 28,136.22
	<i>State Subtotal</i>	100.00%	\$ 2,337,052.53	\$ 1,638,217.30	\$ 232,827.28	\$ 466,007.95
Federal						
	Bureau of Land Management	92.68%	\$ 3,452,740.26	\$ 252,666.45	\$ 66,960.00	\$ 3,133,113.81
	Bureau of Reclamation	6.24%	\$ 232,654.85	\$ 94,754.61	\$ 1,132.12	\$ 136,768.12
	CARCD - RCPP	0.56%	\$ 20,917.40	\$ 917.40	\$ -	\$ 20,000.00
	Natural Resources Conservation Services	0.52%	\$ 19,222.80	\$ 4,753.14	\$ 4,469.66	\$ 10,000.00
	<i>Federal Subtotal</i>	100.00%	\$ 3,725,535.31	\$ 353,091.60	\$ 72,561.78	\$ 3,299,881.93
Local						
	City of South Lake Tahoe	18.86%	\$ 37,795.63	\$ 19,211.85	\$ 4,913.36	\$ 13,670.42
	El Dorado County	18.86%	\$ 37,795.63	\$ 19,211.85	\$ 4,913.36	\$ 13,670.42
	Douglas County	18.86%	\$ 37,795.63	\$ 19,211.85	\$ 4,913.36	\$ 13,670.42
	Placer County	18.86%	\$ 37,795.63	\$ 19,211.85	\$ 4,913.36	\$ 13,670.42
	Washoe County	18.86%	\$ 37,795.63	\$ 19,211.85	\$ 4,913.36	\$ 13,670.42
	Nevada County Fish & Wildlife Commission	1.17%	\$ 2,339.52	\$ -	\$ 2,339.52	\$ -
	South Tahoe PUD	4.51%	\$ 9,034.19	\$ 8,918.19	\$ 116.00	\$ -
	<i>Local Subtotal</i>	100.00%	\$ 200,351.86	\$ 104,977.44	\$ 27,022.32	\$ 68,352.10
Private						
	Elk Point CC HOA	13.96%	\$ 6,000.00	\$ -	\$ -	\$ 6,000.00
	Parasol Foundation	32.43%	\$ 13,934.97	\$ 3,311.04	\$ 10,623.93	\$ -
	Tahoe Fund	53.61%	\$ 23,040.12	\$ 2,424.25	\$ 1,115.87	\$ 19,500.00
	<i>Private Subtotal</i>	100.00%	\$ 42,975.09	\$ 5,735.29	\$ 11,739.80	\$ 25,500.00
	TOTAL		\$ 6,666,460.41	\$ 2,332,482.11	\$ 529,154.02	\$ 3,876,991.98

Tahoe RCD
Fiscal Year 19/20
Month Ended 3/31/20
General Fund: "Cash" Balance Summary

Details	Total
Opening "Cash" Balance:	
Current "EDC" Balance	\$ 71,264.77
Current "JP Morgan Chase" Balance	\$ 1,163,429.98
Current "Petty Cash" Balance	\$ 250.00
	\$ 1,234,944.75
Add: Accounts Receivable	\$ 1,064,187.42
Add: Retention Receivable	\$ 25,286.36
Less: Accounts Payable:	\$ 536,876.12
Less: Unearned Revenue	\$ 57,375.24
SubTotal	\$ 1,730,167.17
Less: General Fund Encumbered Contracts	
FY 18/19 Net Pension Liability	\$ 321,768.00
Compensated Absences Liability	\$ 25,811.00
Compensated Absences Liability	\$ (347,579.00)
Less: Reserve Items	
Cash Reserve: Coverage re Wait Times re Grantor Reimbursement	\$ 500,000.00
IT Reserve: Upgrades to Server and Accounting Systems	\$ 20,000.00
Contingency Reserve: One Year General Fund Operating Costs	\$ 465,347.44
Johnson Meadow Reserve	\$ 49,552.48
Johnson Meadow Encroachment	\$ 212,428.44
	\$ (985,347.44)
SubTotal	\$ (1,594,907.36)
Total General Fund "Liquid" Cash Balance	\$ 135,259.81

Tahoe RCD

Fiscal Year 19/20

Month Ended 12/31/19

General Fund: "Cash" Balance Summary

Payroll

District Manager	\$ 130,852.80	12 months - 100%
Director of Programs	\$ 57,917.60	12 months - 50%
Director of Finance	\$ 92,926.08	12 months - 85%
Bookkeeper/HR	\$ 64,818.00	12 months - 75%

Audit	\$ 20,000.00	12 months
CalPERS	\$ 1,300.00	12 months
Burgarello	\$ 264.00	12 months
Constant Contact	\$ 714.00	12 months
Internet	\$ 1,680.00	12 months
Legal	\$ 10,000.00	12 months
Liability Insurance	\$ 18,989.62	12 months
Misc Office Supplies	\$ 1,000.00	12 months
Phone	\$ 5,353.68	12 months
Pitney Bowes Lease	\$ 600.00	12 months
Postage	\$ 600.00	12 months
Office and Storage Rent	\$ 57,536.76	12 months
Kaspersky Server security	\$ 269.90	3 years
Server Software License		
Sugar Sync	\$ 500.00	12 months
Web Hosting	\$ 25.00	12 months
Xerox	\$ 1,574.52	12 months

Total General Fund Operating Costs: \$ 465,347.44



Date: June 19, 2020

To: Tahoe RCD Board of Directors

From: Nicole Cartwright, Executive Director

Tahoe RCD Website Redesign and ADA Compliance

Recommendation:

Approve \$10,000.00 for the development of an ADA compliant website to meet Federal, State and local compliance.

Discussion:

Tahoe RCD, along with all public organizations, are required to comply with the American with Disabilities Act (ADA), Section 508, Web Content Accessibility Guidelines 2.0 AA standards and local government compliance such as SB 272 and SB 929 this year. Tahoe RCD has solicited proposals for the redesign to comply with regulations while also improving style and overall function.

Attachments: none – Request for Proposals: <https://tahoercd.org/publications-links/rfps-documents/>