



# TAHOE

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## RESOURCE CONSERVATION DISTRICT

### **Aquatic Invasive Species (AIS) Service Technician**

*Resource Conservationist II*

*Salary range - \$15.00 - \$21.00 Per Hour*

Full time, seasonal position from April, 2018 through October, 2018

#### **Summary Description**

The Tahoe RCD is seeking a service technician to work as a coordinated team for the Aquatic Invasive Species Watercraft Inspection Program. As a staff member of the Tahoe RCD and working under the direction of the Aquatic Invasive Species program manager, the service technician will be responsible for stocking and resupplying all of our watercraft inspection stations, public and private partners. They will also be servicing and maintaining all equipment including tasks such as replacing machine parts, repairing equipment, purchasing supplies/parts, and overall organization of inventory. This is an interesting and expanding occupational field, which integrates aspects of mechanics, plumbing, engineering and electrical. Previous experience desirable but will provide on the job training. The work of the Service Technician is physically and mentally demanding. Work is performed in the field at our off-highway inspection stations, from the Tahoe Resource Conservation District (Tahoe RCD) office, and from a Tahoe RCD vehicle, which can involve long hours in the elements. A DMV printout will be required prior to employment.

This position is seasonal and considered to be "at will" dependent upon the needs of the Tahoe RCD and the availability of funding to support the position. Start and End dates are subject to change based on weather and workload.

#### **Duties and Responsibilities**

- Drive large work truck and trailer to all public and private sites
- Deliver supplies to all watercraft inspection sites, located around the Lake Tahoe Basin
- Responsible for implementing a routine maintenance program on decontamination machines with guidance from Project Coordinator (exchange water, clean filters, change oil, refill fuel tanks, etc.)
- Repair, replace, and improve wastewater treatment systems, hot and cold pressure washers and assorted other equipment
- Responsible for equipment and tool maintenance and repairs
- Troubleshooting equipment to identify and solve issues
- Electrical, plumbing, mechanical, carpentry, HVAC, hydraulic and pneumatic skills will be called upon
- Identify and mitigate safety hazards
- Suggest well thought out economical, safe, durable, and efficient solutions and improvements
- Maintain appropriate inventory in warehouse and supply truck
- Assist with tracking inventory, organization, ordering supplies, and identifying site needs
- Provide good customer service
- Possess impeccable time management and organizational skills
- Coordinate service technician duties with guidance from Project Coordinator and Program Manager

#### **Desirable Qualifications**

- Two years or more of college education; a passion for our natural resources and conservation actions
- Experience with: towing, hauling and trailering.
- Demonstrated experience and understanding of mechanical, carpentry, electrical, plumbing, HVAC, pneumatic, hydraulic, water treatment, and trailer driving skills and trades
- Experience with customer service and conflict resolution
- Capable of applying analytical techniques to resolve issues while following protocols and procedures

- Possess: California or Nevada driver's license and show evidence of a favorable driving record. A DMV printout will be required prior to employment.
- Subject to: background check conducted and requested by the Tahoe RCD.

### **Abilities**

- Knowledge of watercraft, watercraft engines, small machine mechanics, and general knowledge of tools and repairs
- Excellent communication skills
- Familiarity with Lake Tahoe and/or Truckee River Watershed's ecological and social issues
- Familiarity with and/or ability to quickly learn maintenance techniques
- Ability to manage high intensity situations effectively
- Ability to: work on a team and handle direction from supervisor; work under little or no supervision and prioritize daily tasks efficiently; work Holidays and weekends; exercise safe work practices at all times and under various conditions; lift heavy objects, and work for extended periods of time in various extreme weather conditions; exercise sound judgment; communicate effectively with the public; establish and maintain effective working relationships; possess a professional demeanor and presence.
- A positive, can-do-attitude is a must.

### **Working Conditions**

Work is performed at a desk (5%), in meetings (5%) and in the field (90%). Position will require flexible work hours when needed (occasional overtime, evenings, weekends, and holidays). Selected candidate may be required to work in the elements for extended periods of time.

### **Physical Requirements**

The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Position may require manual labor. Ability to lift up to 75 lbs; ability to sit, walk and stand for intermittent periods of time and on a frequent basis; strength, dexterity, coordination; ability to climb, bend, stoop, squat, and reach on a frequent basis; ability to communicate on a telephone, via email, and in person. Ability to properly prepare for long hours exposed to the elements.

All inspection stations and the office are located around the Lake Tahoe Basin at approximately 6,226 feet. Summer temperatures can be over 80 degrees and snow can accumulate throughout the year. Operations will allow for exposure to conditions such as dust, fumes, noise, heat, cold, rain, snow, and/or odors. Frequent interruptions to planned work activities will occur. Position will require flexible work hours when needed including holidays, weekends, and evenings, and will require manual labor.

### **To Apply**

Applications due by March 10<sup>th</sup> 2018. Initial reviews will begin in February, 2018.

Send email with "*Last Name* - Aquatic Invasive Species Service Technician" in subject line and attach cover letter, resume and 3 professional references to:

Chris Kilian

[ckilian@tahoercd.org](mailto:ckilian@tahoercd.org)