



# TAHOE

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## RESOURCE CONSERVATION DISTRICT

870 Emerald Bay Road Suite 108, South Lake Tahoe, CA 96150 • 530.543.1501 PH • [TahoeRCD.org](http://TahoeRCD.org)

## Land Steward/Lot Inspector

**Location:** South Lake Tahoe, CA

**Salary Range:** Starts at \$20.00 per hour

**Duration:** May 5 — October 23, 2025 [Actual season dates are subject to change due to workload demands, weather and other adverse work conditions]

**Schedule:** This is a full-time seasonal position. Start and end dates are contingent upon weather including smoke and funding. Weekend, and holiday work is required for this position.

## Background

Tahoe Resource Conservation District (Tahoe RCD) is a non-regulatory special district that promotes the conservation, stewardship, and knowledge of the Lake Tahoe Region's natural resources by providing leadership and innovative environmental services to all stakeholders.

Tahoe Resource Conservation District (Tahoe RCD) partners with the California Tahoe Conservancy to manage Tahoe RCD and state-owned lands through the Tahoe Conservation Partnership. Under the Tahoe Conservation Partnership, Tahoe RCD hires and manages field crews and resource specialists to perform natural resource management activities on public lands, owned by California Tahoe Conservancy and Tahoe RCD. This 30+ year relationship of restoration and land management allows Tahoe RCD and the Tahoe Conservancy to collaborate and manage approximately 4,700 parcels, totaling nearly 6,500 acres on the California side of the Lake Tahoe Basin, in addition to Tahoe RCD lands. This tremendous responsibility includes forest habitat enhancement and hazardous fuel reduction, resource protection and restoration, streambank stabilization, property inspection and maintenance, and aquatic invasive species management.

This position requires working in various adverse conditions including wildfire smoke, snow, rain, and extreme heat. Length of field season may be modified due to inclement weather; adverse field conditions and/or workload demands and funding constraints.

## Primary Duties and Responsibilities

The primary duties of this position include inspection of Conservancy properties and stewardship of the Conservancy's Upper Truckee Marsh (UTM) and Trout Creek Meadow, and Tahoe RCD's Johnson Meadow.

**Stewardship Duties-** The primary responsibilities of the land steward are to promote awareness and stewardship of the UTM, Trout Creek Meadow, and Johnson Meadow and the issues related to Tahoe RCD's and the Conservancy's property management efforts. Other duties include educating the public on rules and local ordinances associated with the UTM and assisting with the implementation of interpretive and educational programs. This position will also assist with the UTM Restoration Project by conducting monitoring, public outreach, and data management.

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Inspection Duties - The selected candidate will assist with routine maintenance and inspection of the Conservancy's 4,700 parcels on the California side of the Lake Tahoe Basin. This includes project identification, resource evaluation, litter and trash abatement, trespass/encroachment verification and resolution, and interaction with landowners.

### Land Steward:

- Educate marsh visitors on appropriate use of the property and importance of wildlife protection
- Coordinate with law enforcement as needed to address various UTM user issues
- Ensure property protection and identify management issues
- Identify, monitor, and treat invasive species populations
- Monitor usage patterns and onsite natural resources
- Assist with outreach events
- Monitor and protect Tahoe Yellow Cress populations
- Conduct restoration monitoring tasks, including basic data collections, photo documentation, and field inspection
- Support the UTM Project construction, including compliance monitoring and public outreach
- Perform administrative and office support activities, including data entry and spreadsheet management, document scanning, file organization, and weekly report preparation.
- Litter removal

### Lot Inspector:

- Evaluate resources on-site including identification of erosion control issues, invasive species, hazardous trees, project monitoring, and general management concerns
- Use GPS enabled tablet devices to document property inspections
- Input and manage field data through Conservancy's Property Data Management System
- Identify property lines
- Identify and plan maintenance and restoration projects
- Conduct litter abatement
- Communicate with Conservancy neighbors to resolve encroachments and other resource issues
- Attend routine check-in meetings in an office setting

### Required Qualifications:

- Excellent communication skills, desire to interact with and educate the public
- Professional demeanor, demonstrate tact and patience during potentially contentious public interactions
- Ability to work safely and independently with limited daily supervision in the field for extended periods of time in varying weather conditions including smoke and varying terrain
- Ability to maintain detailed records and manage data
- Ability to self-motivate and maintain a positive attitude when completing repetitive tasks
- Possession of a valid California Driver's License with clean driving record
- Understanding of Tahoe environmental issues and concerns

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### Desired Qualifications:

- Educational background in natural resources related fields
- Ability to interpret assessor parcel maps, identify property boundaries, and use various boundary identification methods
- Understanding of resource management and ecological restoration methods
- Bilingual in Spanish (verbal and written)
- Experience with tree, native plant, and invasive weed identification
- Knowledge and experience with GPS/GIS technologies
- Knowledge and experience in database management
- Natural resource-related coursework or degree
- Knowledge and familiarity with the Tahoe area.

### Benefits:

Paid sick leave accrued at a rate of 3.08 hours for every 80 regular hours worked. Benefits include State of California sick pay, Worker's Compensation Insurance for California, State Unemployment Insurance, California State Disability Insurance, and Social Security. If you are currently enrolled in the California Public Employees' Retirement System (CalPERS), membership will be continued.

### Physical Requirements:

The position will require manual labor. The position requires the ability to lift up to 35 lbs; ability to sit, walk and stand for intermittent periods of time and on a frequent basis; possession of strength, dexterity, and coordination; ability to climb, bend, stoop, squat, and reach on a frequent basis; and ability to communicate on a telephone, via email, and in person.

### Please note:

Housing is not included with this employment opportunity. Actual season dates are subject to change due to workload demands, weather and other adverse work conditions. All positions are contingent upon funding. Final candidates will be required to provide a DMV printout. For information on Tahoe RCD: <https://tahoercd.org/> For information on Tahoe Conservancy: <https://tahoe.ca.gov/>

### To Apply:

Submit a letter explaining your interest in the field of natural resource management/restoration/forestry and your qualifications for this position, along with a current resume and three (3) references to [jpajobs@tahoercd.org](mailto:jpajobs@tahoercd.org). Submittal via e-mail is preferred.

### Final Filing Date

Positions are open until filled.

TAHOE RCD IS AN EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION. IT IS THE OBJECTIVE OF THE TAHOE RCD TO ACHIEVE A DRUG FREE WORKPLACE. ANY APPLICANT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, CIVIL SERVICE

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