



Upper Truckee Marsh Land Steward

Position	Resource Conservationist II – Upper Truckee Marsh Land Steward (PART-TIME POSITION)
Location	South Lake Tahoe, California
Salary	\$13.00 – \$15.00 per hour (depending on experience)
Duration	May 15 — October 19, 2017 [Actual season dates are weather and/or workload dependent]
Schedule	This is a part-time position (24 hours per week maximum). Typical schedule is Monday and Tuesday with additional days to be determined. <i>Holiday work, evenings, and split shifts are required.</i>

Primary Duties

The primary responsibilities of the land steward are to promote awareness and stewardship of the Upper Truckee Marsh (UTM) and the issues related to the Conservancy's property management efforts. Other duties include educating the public on rules and local ordinances associated with the UTM and assisting with the implementation of interpretive and educational programs..

Duties and Responsibilities

- Educating marsh visitors regarding the appropriate use of the property and the importance of wildlife protection.
- Coordinating with law enforcement, as necessary.
- Ensuring property protection from disturbance and identifying property management concerns, such as trespass and encroachment.
- Monitoring usage patterns and onsite natural resources of the UTM.
- Performing and monitoring site maintenance needs.
- Assisting with various field surveys.
- Assisting in outreach events and interpretive tours.
- Monitoring and protecting Tahoe Yellow Cress populations.
- Monitoring the property for invasive species and coordinating mechanical removal of such species.
- Monitoring Conservancy properties in neighborhoods adjacent to the UTM.
- Providing maintenance services on other Conservancy properties.
- Perform administrative and office support activities. Duties will include data entry in Microsoft Excel and preparation of weekly reports.

Qualifications and Abilities

- Excellent communication skills, including public relations and public speaking.
- Ability to work cooperatively with co-workers and the public.
- Ability to work independently.
- Ability to work in the field for long hours and in sometimes adverse weather conditions.
- Ability to work a part-time flexible schedule which may not always be consistent.
- Strong written communication skills.
- Computer skills, including the ability to operate spreadsheet and word processing programs.
- Valid driver's license with clean driving record.

- Effective time management and organizational skills.

Desirable Qualifications

- Natural resource-related coursework or degree.
- Knowledge of Lake Tahoe environmental issues, agencies and natural resources.

Benefits

In compliance with the state's new "Healthy Workplaces, Healthy Families Act of 2014" (California AB1522), all employees are entitled to use up to three (3) days of paid sick leave in a 12-month period.

Working Conditions

The Tahoe RCD office is located at approximately 6,226 feet. Summer temperatures can be over 80 degrees and snow can accumulate throughout the year. Operations may result in occasional exposure to conditions such as dust, fumes, noise, heat, cold, rain, snow and/or odors. Frequent interruptions to planned work activates will occur. Position will require flexible work hours when needed including holidays, weekends, and evenings.

Physical Requirements

The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. The position may require manual labor. The position requires ability to lift up to 35 lbs; ability to sit, walk and stand for intermittent periods of time and on a frequent basis; possession of strength, dexterity, and coordination; ability to climb, bend, stoop, squat, and reach on a frequent basis; and ability to communicate on a telephone, via email, and in person.

How to Apply

Submit a letter explaining your interest in the field of natural resource management and your qualifications for this position, along with a current resume and three (3) references to jpajobs@tahoercd.org. Submittal via e-mail is preferred.

Contact

jpajobs@tahoercd.org

Please Note

Housing is not included with this employment opportunity. Length of field season may be modified due to inclement weather and/or workload demands. All positions are contingent upon funding. Final candidates will be required to provide a DMV printout.

Final Filing Date

Open until filled



TAHOE RCD IS AN EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION. IT IS THE OBJECTIVE OF THE TAHOE RCD TO ACHIEVE A DRUG FREE WORKPLACE. ANY APPLICANT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, CIVIL SERVICE RULES, AND A SPECIAL TRUST PLACED IN PUBLIC SERVANTS.