



# TAHOE

RESOURCE CONSERVATION DISTRICT

870 Emerald Bay Road Suite 108, South Lake Tahoe, CA 96150 530.543.1501 PH 530.543.1660 FAX TahoeRCD.org

## Service Technician

<b>Position</b>	Resource Conservationist - Service Technician
<b>Location</b>	South Lake Tahoe, California
<b>Salary</b>	\$15.00 - \$21.00 per hour (depending on experience)
<b>Duration</b>	April, 2017 — October, 2017 (Full-Time) [End & start dates are dependent upon weather and workload, position may start sooner/later and end sooner/later]

### Job Description

As a staff member of the Tahoe RCD and working under the direction of the Watercraft Inspections Program Coordinator, the Service Technician will be responsible for stocking and resupplying all of our watercraft inspection stations, servicing and maintaining all equipment including tasks such as replacing machine parts, repairing equipment, purchasing supplies/parts, and overall organization of inventory. This position is seasonal and dependent upon the needs of the Tahoe RCD and the availability of funding to support the position. This is an interesting and expanding occupational field, which integrates aspects of mechanics, plumbing, engineering and electrical. Previous experience desirable but will provide on the job training. A DMV printout will be required prior to employment.

The work of the Service Technician is physically and mentally demanding. Work is performed in the field at our off-highway inspection stations, from the Tahoe Resource Conservation District (Tahoe RCD) office, and from a Tahoe RCD vehicle, which can involve long hours in the elements. All inspection stations and the office are located around the Lake Tahoe Basin at approximately 6,226 feet. Summer temperatures can be over 80 degrees and snow can accumulate throughout the year. Operations will allow for exposure to conditions such as dust, fumes, noise, heat, cold, rain, snow, and/or odors. Frequent interruptions to planned work activities will occur. Position will require flexible work hours when needed including holidays, weekends, and evenings, and will require manual labor.

### Specific Job Description:

**Service Technician:** The typical tasks for this classification shall include:

- o Drive large work truck and trailer
- o Deliver supplies to all watercraft inspection sites, located around the Lake Tahoe Basin
- o Assist with routine maintenance on decontamination machines with guidance from Program Coordinator (exchange water, clean filters, change oil, refill fuel tanks, etc.)
- o Work on wastewater treatment systems, hot and cold pressure washers and assorted other equipment.
- o Assist with equipment and tool maintenance and repairs
- o Troubleshooting equipment to identify the source of an issue
- o Electrical, plumbing, carpentry skills will be called upon
- o Keep supply truck stocked with appropriate inventory to resupply inspection sites
- o Assist with tracking inventory, organization, ordering supplies, and identifying site needs
- o Provide good customer service
- o Possess good time management and organizational skills
- o Report to Program Coordinator

### Minimum Qualifications

- **Experience with:** towing, hauling and trailering, natural gas or propane, hydraulic and pneumatic systems are helpful. Plumbing, painting and or vehicle repair, hydraulics or related technologies will be called upon.
- **Skills:** excellent communication skills, communicating with the public; familiarity with and/or ability to quickly learn to implement appropriate watercraft inspection protocols; ability to manage high intensity situations effectively; familiarity with Lake Tahoe and/or Truckee River Watershed's ecological and social issues; a can-do-attitude is a must.
- **Ability to:** work on a team and handle direction from supervisor; work under little or no supervision and prioritize daily tasks efficiently; work Holidays and weekends; exercise safe work practices at all times and under various conditions; lift heavy objects, and work for extended periods of time in various extreme weather conditions; exercise sound judgment; communicate effectively with the public; establish and maintain effective working relationships; possess a professional demeanor and presence.
- **Possess:** California or Nevada driver's license and show evidence of a favorable driving record. A DMV printout will be required prior to employment.
- **Subject to:** background check conducted and requested by the Tahoe RCD.

### Desirable Qualifications

- Two years or more of college education; a passion for our natural resources and conservation actions
- Knowledge of watercraft, watercraft engines, small machine mechanics, and general knowledge of tools and repairs for equipment and tools
- Experience with mechanics and any or all of the following job skills; plumbing repairs, landscaping, heating and air repairs, tractor repairs, pool installation and repair, electrician, carpenter
- Experience with customer service and conflict resolution
- Applying analytical techniques to resolve conflicts and follow protocols and procedures

### Additional Requirements

The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Position may require manual labor. Ability to lift up to 75 lbs; ability to sit, walk and stand for intermittent periods of time and on a frequent basis; strength, dexterity, coordination; ability to climb, bend, stoop, squat, and reach on a frequent basis; ability to communicate on a telephone, via email, and in person. Ability to properly prepare for long hours exposed to the elements.

### Please Note

The length of the work season will be dependent and modified according to weather conditions. All positions are contingent upon funding and workload requirements. Housing is not included with this employment opportunity.

### How to Apply

Please submit resume and 3 professional references to **Nicole Cartwright**: [ncartwright@tahoercd.org](mailto:ncartwright@tahoercd.org). Write as a subject heading "Service Technician Application- INSERT YOUR NAME". Applications are accepted via email only.

### Final Filing Date

Applications due by March 10<sup>th</sup>, 2017

**TAHOE RCD IS AN EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION. IT IS THE OBJECTIVE OF THE TAHOE RCD TO ACHIEVE A DRUG FREE WORKPLACE. ANY APPLICANT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, CIVIL SERVICE RULES, AND A SPECIAL TRUST PLACED IN PUBLIC SERVANTS.**